

CLAY TOWNSHIP PLANNING COMMISSION

MEETING MINUTES

February 24, 2025

The Planning Commission of Clay Township met on an advertised meeting date of February 24, 2025, at 7:00 PM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, PA, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and Sunshine Law. The meeting agenda was posted in accordance with the Second-Class Township Code and Sunshine Law.

Members present were Jon Price, Adrian Kapp and Jay Zimmerman. Donna Bollinger and Josh Reist were absent.

Also present was Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, and Bob Lynn, Hanover Engineering.

Also present were those listed on the attendance sheet.

Jon Price called the meeting to order at 7:00 pm.

Approval of the Minutes

Adrian Kapp made a motion, seconded by Jay Zimmerman to approve the minutes from the January 27, 2025 meeting. * The motion was approved unanimously.

Correspondence

None

Plan Review

1. Mark & Lorraine Martin - Final Land Development Plan

Bob Lynn reviewed the deferral request with the Planning Commission. Mark & Lorraine Martin have requested a deferral of planning from Clay Township to allow the processing of a land development plan to be done by Ephrata Township. The farm is located in Ephrata (24.845 acres) and Clay Township (1.793 acres). The farm is located

at 1601 Lincoln Road, Lititz. There is an existing dwelling at the NE corner of Wood Corner Road and Lincoln Road. The existing dwelling is situated in both Township's. The plan is to construct an accessory farm dwelling on the portion of the lot south of Lincoln Road, located entirely in Ephrata Township. Ephrata Township requires a land development plan be approved for the construction of a second dwelling.

Jay Zimmerman made a motion, seconded by Adrian Kapp to recommend to the Board of Supervisors deferral of the planning process to Ephrata Township for the plan. * The motion was approved unanimously.

New Business

None

Old Business

None

Adjournment

Adrian Kapp made a motion, seconded by Jay Zimmerman, to adjourn the meeting at 7:29 p.m. *The motion was approved unanimously.

Jon Price, Chairman

Adrian Kapp, Vice Chairman

ABSENT
Josh Reist, Secretary

ABSENT
Donna Bollinger, Member

Jay Zimmerman, Member