

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
January 13, 2025

The Supervisors of Clay Township met on a regularly scheduled meeting date of January 13, 2025, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law. The meeting agenda was posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Luke Rohrer, Secretary.

Also, present was Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Bob Lynn of Hanover Engineer, Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these minutes.

Tim Lausch called the Meeting to order at 6:30 p.m.

Meeting Minutes

Luke Rohrer made a motion, seconded by Keith Martin to approve the December 9, 2024 meeting minutes. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Luke Rohrer to approve the January 6, 2025 meeting minutes. * The motion was unanimously approved.

Treasurer's Report

Luke Rohrer made a motion, seconded by Keith Martin to approve the December 2024 Treasurer's Report. * The motion was unanimously approved.

Visitors

None

Conditional Use Hearing Continuation – Sonshine & Creation Retreat, LLC, 1500 Laurel Drive, Newmanstown

Jennifer Mejia called the Conditional Use Hearing to order at 6:37 PM.

Attorney Mejia briefly explained the content of January 6th Conditional Use hearing during which most testimony was heard for the audience not at the prior meeting. Kathy Good, one of the neighboring property owners, was in attendance. The applicant did not wish to present additional evidence and Ms. Good has nothing further to offer.

Jennifer Mejia closed the Conditional Use Hearing at 6:52 PM.

Upon Motion, the Board of Supervisors unanimously granted Sonshine’s request for Conditional Use to operate a Short-Term Rental at 1500 Laurel Drive Newmanstown, Clay Township, Pennsylvania subject to specific conditions which include:

- a. Guests of the Short-Term Rental shall be subject to the following restrictions:
 1. The number of Guests on the Property shall not exceed the number of Guests authorized by the certificate of occupancy for the residential home.
 2. Guests shall be informed of Property “quiet hours between 10 pm and 8 am but Guests shall be respectful of neighbors at all times.
 3. Guests shall not discharge firearms of any kind on the Property
 4. Guests shall not use fireworks in any manner on the Property.
 5. A map of the Property delineating the property lines shall be provided to all Guests and must include a notice that trespass onto adjacent property is strictly prohibited.
 6. All Guests should receive a Notice stating that Laurel Drive is not designed for safe walking and Guests should not walk on Laurel Drive.

7. Any animals on the Property shall be properly supervised /restrained/ enclosed and shall comply with all Township regulations.
8. Sonshine shall not plow or otherwise perform work on Laurel Drive absent future authorization of the Board of Supervisors of Clay Township following action at a public meeting and entry of a written agreement.
9. Sonshine shall provide an enclosed refuse area for Guest Use and will contract with a service provider to have trash removed at least biweekly.
10. Maximum Lot coverage shall not be expanded without Township approval.

Attorney Mejia informed everyone that a written decision would be issued within 45 days.

Engineer's Report

1. Clayland Commons – Preliminary Plan Approval #23-04

Aaron Bricker, RGS Associates, reviewed the plan with the Board of Supervisors. The property is located at 160 Clay School Road. The lot size is 13 acres in the R2 zoning. The project includes the construction of 160 multi-family apartment units contained within 8 buildings with parking distributed throughout the site. A clubhouse is proposed with 2 large central greens and walking paths offering recreational opportunities.

There was discussion on the second access to Bethany Gardens being a permanent access or strictly emergency access. Gary Zimmerman, developer, stated that he would prefer emergency access. Aaron Bricker stated that he will review Ordinance requirements and more discussion can be held at final plan approval.

There was discussion on the Park and Rec Fund fee of \$2,550.00 per unit and no credits given for recreational opportunities installed within the apartment complex.

Keith Martin made a motion, seconded by Luke Rohrer to approve the following waivers and modifications as outlined in the Hanover Engineering letter dated 1/10/25 with the exception of the recommendation made for Section 11-304.1 – Performance Standards; Roof Drains. * The motion was unanimously approved.

Section 402.A.6 – Profile Scale

The applicant is requesting a waiver of the requirement that states that “all street profiles as well as the design of sanitary sewer facilities, water supply facilities and storm water drainage facilities shall be drawn at a horizontal scale of 1” = 50’ and a vertical scale of 1” = 10’.”

The applicant is proposing to allow the utility profiles to be shown at 1” = 50’ horizontal and 1” = 5’ vertical scale.

The applicant has provided stormwater profiles at 1” = 5’ vertical and indicates this is a standard convention on land development plans. The applicant feels that the exaggerated vertical scale more clearly represents the proposed condition and that a vertical scale of 1” = 10’ would appear flat and be much more difficult to decipher. The applicant notes that the alternative scale exceeds the ordinance requirement and allows for the drawings to be more legible which they feel is equal to or better than the ordinance requirements.

Section 602.K – Street Width, Cartway Design

The applicant is requesting a modification of the requirement to provide a 38’ cartway. The applicant is proposing to widen the cartway on Snyder Lane to 15’ which shall include an 11’ travel lane and a 4’ shoulder. The justification provided is that the Ordinance requires a 19’ cartway from the centerline of the road, the existing road is 15’ and is consistent with the circulation patterns in the vicinity of the site. Due to the desire to limit the number of vehicles that use Snyder Lane the narrower configuration would be less attractive to motorists. Narrower streets enhance safety by naturally reducing vehicle speeds due to limited space which lowers the risk of collisions and increases driver awareness. The applicant feels the constrained environment encourages drivers to be more cautious and attentive, increasing pedestrian visibility within a residential area.

Section 602.M.6 – Street Intersections; Collector Road Intersection Radius

The applicant is requesting a modification of the requirement that states the “the cartway edge street intersections shall be rounded by a tangential arc with a minimum radius of 30’ for the local streets or alleys and 55’ for intersections involving collector or arterial streets. The right-of-way radii at intersections shall be substantially concentric with the edge of cartway.”

The applicant is proposing to reduce the cartway edge radius to 30’ at the intersections of Clay School Road.

The justification provided states that Snyder Lane intersects Clay School Road at an acute angle when measured from the eastbound travel lane and given the existing geometry of the roadway, the applicant feels that a 55’ radius is unnecessary and excessive, as it would result in 24’ of additional pavement at the curb line and an overall intersection which measures 166’ from curblin tangent to curblin tangent. The applicant feels that the revised Turning Movement Exhibit demonstrates that a fire truck can maneuver around the proposed turn. The applicant feels that the provided 30’ curb radius provides for safe and convenient circulation, as intended by the Ordinance.

Section 602.N.1 – Clear Sight Triangles

The applicant is requesting a modification of the requirement that states that “there shall be provided and maintained at all street intersections a clear sight triangle of at least 100’ as measured from the intersection of the street centerlines in all directions...”

The applicant is proposing to reduce the clear sight triangle to 50’ by 100’ at the intersection of the proposed access drive with Clay School Road.

The applicant states that the access drive connection with Clay School Road is intended to be private and proposed as a boulevard entrance to encourage low travel speeds. The applicant notes that adequate sight distance is shown in accordance with Section 602.N.2 of the Township’s Ordinance. The intersection will also be stopped controlled by installing a stop sign and painted stop bar, and therefore they feel a clear sight triangle measured 100’ from the intersection would provide very little benefit. Furthermore, the applicant feels that for safety, it is more important that there is adequate sight distance when the driver comes to a stop and looks both directions. The applicant feels that the provided site distance and 50’ by 100’ clear sight triangle provides for an equivalent level of safety at the proposed intersection as intended by the Ordinance.

Stormwater Management Ordinance

Section 11-303.C – Rate Controls, Dewatering Time

The applicant is requesting a modification of the requirement that states that “normally dry, open top, storage facilities shall completely drain the rate control storage volume over a period of time less than or equal to 24 hours from the peak 100-eyar water surface design elevation.”

The applicant is requesting to permit stormwater management facilities BMP-003, BMP-004 and BMP-008 to dewater over a period of no more than 3 days (72 hours) in accordance with PADEP MRC Design Standards for vegetated MRC BMPs.

The applicant that PADEP stipulates that vegetated MRC systems should dewater to the IWS (internal water surface) storage level in no more than 3 days. The MRC target release rate results in dewatering times which exceed the 24-hour timeframe identified in the above-referenced ordinance section. The applicant states that using the target MRC release rate of 0.02 cfs, BMP-003 dewateres in 69.09 hours/2.88 days. Using the target MRC release rate of 0.01 cfs, BMP-004 dewateres in 60.38 hours/2.52 days and BMP-008 dewateres in 49.78 hours/2.07 days.

The applicant feels that a design cannot meet both DEP and Township standards and that the impact of including MRC BMPs in the rate control model is negligible and insignificant. The applicant feels that the peak inflow rate to an MRC BMP during larger storm events is essentially equivalent to the peak discharge rate, as the larger volume of water simply passes through the facility; stating that in other words, the vegetated MRC BMPs have very little impact on the peak rate reductions at storm events which exceed the 2-year/24-hour event. The applicant feels that integrating the MRC BMP into the project’s rate control model is an accurate approach to depict how the site will respond at any given storm event.

The applicant states that PADEP finds MRC BMPs to meet the regulatory intent of 25 PA Code 102.8(g)(2) and 102.8(g)(3) pertaining to rate and volume control and therefore, the use of the MRC Design Standards is considered to be an acceptable alternative to the Township's Ordinance as the use of such will not cause environmental degradation and provides for an equivalent means of managing runoff.

Section 11-304.I – Performance Standards; Roof Drains

The applicant is requesting a waiver of the requirement that states that “roof drains shall not be connected to streets, sanitary or storm sewers or roadside ditches. Roof drains shall discharge to infiltration areas or vegetative BMPs to the maximum extent practicable.”

The applicant is requesting to permit the roof leaders from the planned apartment buildings to tie into the conveyance piping.

The applicant states that the site design proposed 8 apartment buildings with surrounding parking and sidewalks. The applicant feels that discharges at grade to vegetated areas is not practical for many of the buildings as this would direct runoff onto walking surfaces and create potential icing conditions in the winter months.

The applicant notes that the proposed design creates a safer condition as the runoff will be conveyed directly into a pipe system, rather than over sidewalk and pavement.

Furthermore, the applicant states that PADEP MRC Design Standards dictate that the net increase in pre-vs post-development impervious coverage shall be equal to or greater than the sum of the equivalent impervious coverage shall be equal to or greater than the sum of the equivalent impervious area managed by the MRC BMPs on a project site. The applicant notes that this approach ensures that undetained impervious areas do not contribute to channel-eroding flows in receiving surface waters. The applicant states that the building area must then be routed to and treated by the MRC BMPs to meet this requirement. The applicant further notes that the outfall from all conveyance piping is to a stormwater management BMP and that each BMP has been designed to manage the volume of stormwater in accordance with PADEP standards, which is equivalent to the intent of the Ordinance which is to direct roof water to infiltration areas.

Furthermore, the applicant notes that PADEP views an MRC BMP as an alternate means of managing volume, which is consistent with the intent of the above-reference Ordinance standard. The applicant feels that the use of the MRC BMPs to treat runoff from the proposed buildings is an acceptable alternative to the Township's Ordinance as the use of such will not cause environmental degradation and provides for an equivalent means of managing runoff.

Section 11-307.B(1)(d)[3] – Facility Design Standards; Above-Ground Storage Facilities

The applicant is requesting a modification of the requirement that states that “for aboveground facilities that do not rely on infiltration to dewater the runoff, a flow path length to width ratio of 2:1 shall be provided to maximize the treatment time before the inflow point and the outlet structure.”

The applicant is requesting to permit vegetated MRC BMPs to rely on the IWS in lieu of the 2:1 flow length.

The applicant states that the PADEP design guidance for the Managed Release Concept stipulates that internal water storage (IWS) be provided with an MRC BMP. In addition, the IWS is required to be at least 1' deep below the lowest structural outlet (i.e., the outlet for the underdrain) to encourage evapotranspiration, infiltration, and denitrification. The underdrain is to also be located at the bottom of the IWS to promote movement of water from previous storms.

The applicant notes that the vegetated MRC BMPs, such as BMP-003, BMP-004, and BMP-008, an internal water storage (IWS) has been provided in accordance with applicable PADEP design standards. The applicant further notes that the facilities are designed to be flat so that the entire bottom area is accessed at prescribed 1/2"/2 hour design storm. The applicant indicates that the function of the IWS and the location of the underdrain negate any potential benefits of the elongated flow path and that the stormwater enters the facility and spreads out within the vegetation and soil media, before eventually percolating down into the soil media into the IWS. The applicant feels that based on the outlet structure design; runoff must flow through the soil media into the underdrain before it can exit the facility. The described flow sequence provides the same benefits as a 2:1 flow length. The applicant feels that the use of the IWS within the vegetated MRC BMPs (BMP-003, BMP-004, and BMP-008) is more effective and therefore consistent with the intent of the above-reference Ordinance section.

Section 11-307.D(1)(a) and Section 11-307.D(1)(o) – Conveyance Facilities in Public Right-of-Way; Construction Standards

The applicant is requesting a modification of the requirement that states "...inlets...within the public street right-of-way or proposed for dedication shall conform to the requirements of PennDOT Standards for Roadway Construction, Publication #72M." And, Section 307.D.1(o) states that "all inlets placed in paved areas shall have heavy duty bicycle-safe grating consistent with PennDOT Publication 72M, latest edition."

The applicant is requesting to permit the use of 2' X 6' Type-C Inlets within Snyder Lane.

The applicant notes that the roadway improvements on Snyder Lane require widening and vertical curb and that the off-site drainage area to the low point is significant and requires adequate accommodations to ensure that gutter depth and spread meets the requirements within the Township's Ordinance.

The applicant states that to ensure that the gutter flow does not exceed the permitted 3" (0.25') depth, three 2'X6' Type-C inlets are proposed. The applicant notes that the current PennDOT RC Standards do not include a C-Top inlet with a larger grate area and that the proposed inlet is a standard inlet produced by Monarch Concrete Products with reinforcement that matches their standard inlet boxes.

The applicant feels that the use of the 2'X6' Type-C inlet provides for the necessary stormwater management within the Township's right-of-way without requiring oversized boxes in accordance with PennDOT RC-45 standards which are otherwise unnecessary. This applicant feels that the approach represents an acceptable alternative to stormwater conveyance while providing an equivalent structure from a structural standpoint.

Section 11-307.D(2)(a)(3) – Conveyance Facilities; Within Public Right-of-Way; Minimum Cover
The applicant is requesting a modification of the requirement that states, “A minimum 1’ of cover to the stone subgrade shall be provided over the conveyance pipes.”

The applicant is requesting to permit storm drain to be installed with a minimum cover of 1’ measured from the bottom of asphalt to the crown of the pipe.

The applicant notes that the proposed conveyance design considers minimum cover to be 1’ measured from bottom of asphalt to the crown of the pipe. The applicant feels that this alternate standard is consistent with the requirements for HS-20 loading, per the manufacturer’s (ADS) specifications. The applicant notes that the manufacturer’s recommendations for pipe installation provide the required vehicular loading within paved areas of site. The applicant feels that the relief also allows the storm drain to be installed without unnecessary disturbance and rock excavation within the utility trenches, if encountered. The applicant notes that the reduced cover condition is proposed in 10 locations.

Section 11-307.D(2)(b)(3) – Conveyance Facilities; Outside Public Right-of-Way; Minimum Cover

The applicant is requesting a modification of the requirement that states, “A minimum 1’ of cover to the stone subgrade shall be provided over the conveyance pipes.”

The applicant is requesting to permit storm drains to be installed with a minimum cover of 1’ measured from bottom of asphalt to the crown of the pipe.

The applicant notes that consistent with the justification above, the proposed conveyance design considers minimum cover to be 1’ measured from bottom of asphalt to the crown of the pipe, per the manufacturer’s (ADS) specifications. In addition, the applicant states that for pipe outside the public right-of-way, the conveyance systems are to remain private and are not intended to be dedicated to the Township. The applicant notes that the reduced cover condition is proposed in 19 locations.

Section 11-307.D(2)(b)(4) – Conveyance Facilities; Outside Public Right-of-Way; Minimum Diameter

The applicant is requesting a waiver of the requirement that states that “The minimum pipe diameter shall be 15 inches”.

The applicant is requesting to permit storm drains to be installed at diameters less than 15” based on design flow, however no pipe shall have a diameter of less than 8”.

The applicant states that in areas where drainage will be minimal, catch basins are proposed with smaller diameter pipes, rather than the minimum 15’ diameter pipes required by the Ordinance.

The applicant states that the MRC BMPs also utilize diversion structures to convey a specified peak flow rate to the facilities and that in these instances, smaller diameter pipes have been proposed based on the orifice equation. The pipe diameter is then determined by the associated calculations to ensure a specified flow is directed to the facility.

In addition, the applicant notes that, as demonstrated by the calculations within the project's Post Construction Stormwater Management Report, a 15" pipe is not necessary in these instances to provide safe conveyance. The applicant states that these systems were designed to provide adequate capacity in accordance with the Ordinance requirements for the drainage areas and runoff volumes reach the conveyance pipes. The applicant further notes that the conveyance systems show that the 100-year design storm event is contained within the proposed structures and safely conveyed to the proposed rate control facility, or equivalent.

The applicant feels that the smaller pipe sizes shown on the plan only occur in limited locations on-site, or as a part of the roof leader systems conveying small drainage areas and that these smaller pipes have adequate capacity in accordance with the Ordinance requirements, demonstrating that larger pipes sizes in these areas are unnecessary, thereby meeting the intent of the Ordinance.

Section 307.D.1(d) and Section 307.D.1(e) – Conveyance Facilities; Junctions

Inlets or manholes shall be placed at all points of changes in the horizontal or vertical directions of conveyance pipes. The applicant is proposing to utilize plastic ADS Nyloplast structures as cleanouts. The justification provided is that in areas where the drainage will be minimal, Nyloplast catch basins or inline drains are proposed as junctions or access points along the conveyance lines. The pipe connections at these structures are limited in depth and diameter, eliminating the need for larger access points. The applicant feels that the plastic structures are proposed in lawn or landscaped areas away from vehicular traffic as the structures will not be subject to heavy vehicle loads.

Section 307.D.2(c) (6) – Conveyance Facilities; Outside Public Right-of-Way (non-vehicular loading); Manhole Construction

The Ordinance requires manholes shall be concrete. The applicant is requesting to use Nyloplast Structures to be used where practical. The applicant indicates that they proposed to use the Nyloplast Inlets in areas where drainage will be minimal. The applicant notes that the pipe connections at these structures are limited in depth and diameter, eliminating the need for larger access points. The proposed structures are proposed in lawn or landscaped areas away from vehicular traffic. The conveyance systems are not intended to be dedicated to the Township and shall remain private.

Bob Lynn and Jennifer Mejia will draft a Summary of Conditions for the Preliminary Plan Approval.

Keith Martin made a motion, seconded by Luke Rohrer to grant preliminary plan approval contingent on compliance with the Hanover Engineering letter dated 1/10/25 and compliance with the Summary of Conditions with the Preliminary Plan Approval. * The motion was unanimously approved.

2. Adrian Kapp – Stormwater Management Plan 24-11

Adrian Kapp reviewed the plan with the Board of Supervisors. Adrian Kapp is proposing to build a new 50' X 40' attached garage and make the necessary stormwater management changes.

Bob Lynn stated that he has reviewed the concept plan and does not see any issues. A formal submission of the plan, cost opinion and stormwater management agreement will need to be submitted for final review.

Luke Rohrer made a motion, seconded by Keith Martin to grant conditional approval of the plan contingent on a formal plan, cost opinion and stormwater management agreement submitted and approved by Township Staff. * The motion was unanimously approved.

3. 227 Woodcorner Road Land Development Plan – Accept Withdrawal of Plan 22-08

Bruce Leisey stated that the original application for the 229 Wood Corner Road Land Development as well as the plans submitted on November 4, 2024 were requested to be withdrawn by Nick Perilli of McCarthy Engineering on behalf of Clair Zimmerman and Galen Martin by letter dated November 14, 2024.

Keith Martin made a motion, seconded by Luke Rohrer to accept the plan withdrawal. * The motion was unanimously approved.

4. Woodcorner Properties LLC – Escrow Release Request

This item was table until the AM Meeting to allow Township Staff to review request.

5. Daniel Esh, 415 Indian Run Road – Modification of SWM Ordinance

Daniel Esh reviewed his plan with the Board of Supervisors. The plan proposes a covered mobile hoop structure on the site, alternating location in spring and fall.

Bob Lynn stated that Township Staff has met with Daniel Esh to address neighbors' runoff concerns and a revised AG E&S plan has been submitted.

Keith Martin made a motion, seconded by Luke Rohrer to approve the Modification to the Stormwater Ordinance and authorize Township Staff to modify the existing Stormwater Management Agreement with Daniel Esh. * The motion was unanimously approved.

Old Business

None

New Business

1. 225/227/229 Woodcorner Road – Review and Discuss Progress Report and Consent Agreement

Richard Hoover and Lamar Snyder, Hoover Building Specialist, reviewed the monthly progress report with the Board of Supervisors. Richard stated that they are working on mechanical drawings for all three buildings, working with Len Spencer on sewer, new permits will be submitted with current uses and sewer design will be for capacity of buildings.

Richard Hoover asked if the unoccupied spaces in the building located at 227 Woodcorner Road could be used for Clair Zimmerman's personal use.

Jennifer Mejia stated they will review the request in Executive Session and get back to Richard Hoover.

2. Salt Shed Construction Project – Review and Approve Payment Application #1

Bob Lynn reviewed the payment request from AK Petersheim Builders, LLC for work completed through December 31, 2024 for the new salt shed.

Keith Martin made a motion, seconded by Luke Rohrer to approve payment application #1 to AK Petersheim Builders, LLC in the amount of \$226,350.00 (ARPA Funds) as outlined in the Hanover Engineering letter dated 1/8/25. * The motion was unanimously approved.

3. Execute Agreement for Use of Facilities for Purpose of Voting

Bruce Leisey reviewed the agreement with the Board of Supervisors. The Primary will be held 5/20/25 and Election 11/4/25.

Luke Rohrer made a motion, seconded by Keith Martin to approve the use of the Township Building for voting in 2025. * The motion was unanimously approved.

4. Approve Annex HVAC Maintenance Service Proposal for 2025

Bruce Leisey reviewed the proposal with the Board of Supervisors.

Keith Martin made a motion, seconded by Luke Rohrer to approve the 2025 Ames Mechanical maintenance agreement in the amount of \$1,162.00. * The motion was unanimously approved.

5. Approve PSATS 2025 Dues and Authorize Attendance at PSATS Convention

Bruce Leisey reviewed the dues and the dates of the 2025 convention.

Luke Rohrer made a motion, seconded by Keith Martin to approve the 2025 dues in the amount of \$1,861.00 and attendance of up to 8 staff members to attend the 2025 convention. * The motion was unanimously approved.

6. Approve Certification of Unpaid Real Estate Taxes

Bruce Leisey reviewed the form completed by Deb Zerbe, Tax Collector for the 2024 Uncollected Real Estate Taxes.

Keith Martin made a motion, seconded by Luke Rohrer to approve the 2024 Uncollected Real Estate Taxes. * The motion was unanimously approved.

Executive Session

Keith Martin made a motion, seconded by Luke Rohrer to enter into Executive Session at 8:22 PM to discuss Personnel Issues and Potential Litigation. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Luke Rohrer to exit Executive Session at 9:10 PM. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Luke Rohrer to authorize Township Staff and Jennifer Mejia to meet with owners of property on Sunnyside Road and proceed with filing with the District Magistrate on January 21, 2025 if necessary. * The motion was unanimously approved.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the General Fund bills totaling \$195,149.70 for the month of December. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the Recreation Fund bills totaling \$156.71 for the month of December. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the Sewer Fund bills totaling \$5,507.91 for the month of December. * The motion was approved unanimously.

Capital Reserve Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the Capital Reserve Fund bills totaling \$6,493.46 for the month of December. * The motion was approved unanimously.

ARPA Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the ARPA fund bills totaling \$226,350.00 (AK Petersheim Builders, LLC for Salt Shed) for the month of December. * The motion was approved unanimously.

Reports for the Month

- 1. EMS Providers
- 2. Engineer’s Report
- 3. Manager’s Report
- 4. Zoning Officer’s Report

Adjournment

Keith Martin made a motion, seconded by Luke Rohrer, to adjourn the meeting at 9:12 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Luke Rohrer, Secretary