

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
November 26, 2024

The Supervisors of Clay Township met on an advertised meeting date of November 26, 2024, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Keith Martin, Vice President and Luke Rohrer, Secretary. Timothy Lausch, Chairman was absent.

Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant and Robert Lynn, Hanover Engineering were present.

Keith Martin called the meeting to order at 7:02 AM.

Meeting Minutes

Luke Rohrer made a motion, seconded by Keith Martin to approve the October 22, 2024 meeting minutes. * The motion was unanimously approved.

Visitors

None

Engineer's Report

None

Old Business

1. Discussion on Woodcorner Road, West Main Street and Durlach Road Intersection Project

Bruce Leisey and Bob Lynn updated the Board of Supervisors on the project. Bruce reviewed an updated cost opinion and Bob stated that the design lay out has been completed. There was discussion on possible changes to the scope of the project due to costs increases.

No decisions were made at this time.

2. Approve 2025 Preliminary Budget

Bruce Leisey reviewed the Preliminary Budgets with the Board of Supervisors.

Luke Rohrer made a motion, seconded by Keith Martin to approve the 2025 Preliminary Budget for the public review, with the final budget being approved at the December AM meeting. * The motion was unanimously approved.

New Business

1. Approve Advertisement to consider appointment of Herbein & Company, Inc. as Township Auditors

Luke Rohrer made a motion, seconded by Keith Martin to approve the advertising to consider the appointment. * The motion was unanimously approved.

Bills to Be Paid

Luke Rohrer made a motion, seconded by Keith Martin to pay General Fund bills in the amount of \$20,410.92. * The motion was unanimously approved.

Luke Rohrer made a motion, seconded by Keith Martin to pay Rec Fund bills in the amount of \$79.03. * The motion was unanimously approved.

Executive Session

Luke Rohrer made a motion, seconded by Keith Martin to enter into Executive Session at 7:50 AM to discuss potential litigation and personnel issues. * The motion was approved unanimously.

Luke Rohrer made a motion, seconded by Keith Martin to exit Executive Session at 8:07 AM. * The motion was approved unanimously.

No decisions were made at this time.

Adjournment

Luke Rohrer made a motion, seconded by Keith Martin, to adjourn the meeting at 8:15 AM. * The motion was approved unanimously.

Clay Township Board of Supervisors

_____ ABSENT _____
Timothy Lausch, Chairman

_____ Keith Martin, Vice Chairman

_____ Luke Rohrer, Secretary