

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
November 11, 2024

The Supervisors of Clay Township met on a regularly scheduled meeting date of November 11, 2024, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law. The meeting agenda was posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Luke Rohrer, Secretary.

Also, present was Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Bob Lynn of Hanover Engineer, Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these minutes.

Tim Lausch called the Meeting to order at 6:31 p.m.

Meeting Minutes

Luke Rohrer made a motion, seconded by Keith Martin to approve the October 14, 2024. * The motion was unanimously approved.

Treasurer's Report

Keith Martin made a motion, seconded by Luke Rohrer to approve the October 2024 Treasurer's Report. * The motion was unanimously approved.

Visitors

None

Engineer's Report

None

Old Business

1. 227/229 Woodcorner Road – Discuss and Decision on Extension to Deferral Enforcement of Notice of Violation and Discuss new Plan Submission and Sewer Violations

Clair Zimmerman informed the Board of Supervisors that Hoover Building Specialist will be handling the building code NOV issues moving forward. Richard Hoover and Lamar Snyder from Hoover Building Specialist were present along with Nick Perilli, McCarthy Engineering.

There was discussion on the timeline necessary to correct the Building Code NOV's, sewer violations and the submission of a new Land Development plan.

The Board of Supervisors expressed their frustrations with the lack of progress that has been made over the last several months and encouraged all parties to present at the next meeting a plan of action on how items will be addressed and corrected.

Keith Martin made a motion, seconded by Luke Rohrer to authorize the solicitor to inform Attorney Tony Schimanek on behalf of Clair Zimmerman and the Emma B. Zimmerman Trust that due to the lack of progress during the extensive time since the filing of the March 1, 2024 Notice of Violation of the Clay Township Building Code and Cease and Desist Order, Clay Township shall move forward to address the appeals filed on behalf of the property owners on March 4, 2024. The matter will be referred to Appeals Board Solicitor Richard Young. * The motion was unanimously approved.

New Business

1. Award Bid for Construction of New Salt Shed

Bob Lynn informed the Board of Supervisors that bids were received and opened on November 8, 2024. Based on review of the bids, it is recommended to award the contract to A.K. Petersheim for the base bid and any add alternates.

Luke Rohrer made a motion, seconded by Keith Martin to award the base bid to A.K. Petersheim Builders, LLC in the amount of \$387,250.00 as outlined on the bid tabulation sheet and the Hanover Engineering letter dated 11/8/24. * The motion was unanimously approved.

Bob Lynn will reach out to Kurtis Bollinger to discuss the completion of the Add Alternate Items listed.

2. Review and Approve Quote for Sun Valley Development Pipe Repair

There was discussion on the different options that have been researched to repair the pipe.

Keith Martin made a motion, seconded by Luke Rohrer to approve the quote from Keystone Gun-Krete LLC in the amount of \$8,700 to complete the culvert pipe restoration. * The motion was unanimously approved.

3. Adopt Resolution to Institute a Temporary Burn Ban

Bruce Leisey reviewed the burn ban with the Board of Supervisors.

Keith Martin made a motion, seconded by Luke Rohrer to adopt Resolution #111124 to put in place a temporary township-wide burn ban on open fires beginning 11/12/24 and expiring on 12/11/24 unless extended or rescinded prior to the expiration. * The motion was unanimously approved.

4. Adopt Resolution to Renew Existing Blue Ridge Cable Franchise Agreement

Bruce Leisey reviewed with the Board of Supervisors.

Keith Martin made a motion, seconded by Luke Rohrer to adopt Resolution #111124A to renew the existing franchise agreement effective 5/26/14 authorized by Ordinance #031014 until 1/1/27. * The motion was unanimously approved.

5. Review and Approve Advertising of 2025 Preliminary Budget

Bruce Leisey reviewed the 2025 Preliminary Budget with the Board of Supervisors.

Luke Rohrer made a motion, seconded by Keith Martin to approve advertising of the 2025 Preliminary Budget for review by the public beginning 11/27/24. * The motion was unanimously approved.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the General Fund bills totaling \$34,835.06 for the month of October. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the Recreation Fund bills totaling \$261.10 for the month of October. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the Sewer Fund bills totaling \$3,488.86 for the month of October. * The motion was approved unanimously.

Capital Reserve Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the Capital Reserve Fund bills totaling \$14,956.50 for the month of October. * The motion was approved unanimously.

ARPA Fund

Keith Martin made a motion, seconded by Luke Rohrer, to approve the ARPA Fund bills totaling \$4,500.00 for the month of October (payable to Home Towne Square HOA – repair public walking trail). * The motion was approved unanimously.

Reports for the Month

1. EMS Providers
2. Engineer's Report
3. Manager's Report
4. Zoning Officer's Report

Adjournment

Keith Martin made a motion, seconded by Luke Rohrer, to adjourn the meeting at 9:30 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Luke Rohrer, Secretary