

CLAY TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
May 28, 2024

The Supervisors of Clay Township met on an advertised meeting date of May 28, 2024, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman and Keith Martin, Vice President. Gary Landis, Secretary was absent from the meeting.

Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant and Robert Lynn, Hanover Engineering and Jennifer Mejia, Mejia Law Group were present.

Tim Lausch called the meeting to order at 7:03 AM.

**Meeting Minutes**

Tabled for approval at this time.

**Visitors**

None

**Engineer's Report**

None

## **Old Business**

### 1. HomeTowne Square – Public Walking Trail Concerns Update

There was discussion on the concerns from the Home Towne Square HOA, the quotes that they had obtained to patch/repair the area and how the Township could assist the HOA with having work done to the trail this portion of the trail is public and utilized by Township Residents in the neighboring communities.

It was agreed that Bruce Leisey and Bob Lynn should meet with Paul Snader prior to the June 10, 2024 meeting to get his opinion on the trees causing the issues.

Jennifer Mejia will also reach out to Gary Landis to update him. Jennifer will also draft an Agreement for review at the June 10, 2024 meeting between Clay Township and the Home Towne Square HOA.

### 2. 227 and 229 Woodcorner Road NOV Extension

Bruce Leisey informed the Board of Supervisors that ABI has sent out a lengthy 2<sup>nd</sup> review letter.

Keith Martin made a motion, seconded by Tim Lausch to extend the deadline on the Notice Of Violation until June 25, 2024. \* The motion was unanimously approved.

### 3. Public Works Employment Search Update

Bruce Leisey informed the Board of Supervisors that three applications have been received for the position. One applicant has had their first interview and will meet with the Board of Supervisors in Executive Session on 6/10/24. The other two applications will be reviewed, and interviews will be scheduled as appropriate.

## **New Business**

### 1. Execute Joint Bid Documents for Line Painting from A-1 Traffic Control Products, LLC

Keith Martin made a motion, seconded by Tim Laush to execute the bid documents for 2024 line painting in the amount of \$21,850 to A-1 Traffic Control Products, LLC. \* The motion was unanimously approved.

2. Execute Joint Bid Documents for Chip Seal from Martin Paving, Inc

Keith Martin made a motion, seconded by Tim Lausch to execute the bid documents for 2024 chip seal in the amount of \$190,569.22 to Martin Paving, Inc. \* The motion was unanimously approved.

**Executive Session**

Keith Martin made a motion, seconded by Tim Lausch, to enter into Executive Session at 7:40 AM to discuss potential litigation matters. \* The motion was approved unanimously.

Keith Martin made a motion, seconded by Tim Lausch, to exit Executive Session at 8:05 AM. \* The motion was approved unanimously.

Keith Martin made a motion, seconded by Tim Lausch to authorize Jennifer Mejia to file a Complaint Conjunction Order for the Laurel Drive property. \* The motion was unanimously approved.

**Adjournment**

Keith Martin made a motion, seconded by Tim Lausch, to adjourn the meeting at 8:16 AM. \* The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice Chairman

\_\_\_\_\_ ABSENT \_\_\_\_\_  
Gary Landis, Secretary