

CLAY TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
June 25, 2024

The Supervisors of Clay Township met on an advertised meeting date of June 25, 2024, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant and Robert Lynn, Hanover Engineering and Jennifer Mejia, Mejia Law Group were present.

Tim Lausch called the meeting to order at 7:03 AM.

**Meeting Minutes**

Gary Landis made a motion, seconded by Keith Martin to approve the April 30, 2024 meeting minutes. \* The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to approve the May 28, 2024 meeting minutes. \* The motion was unanimously approved.

**Visitors**

None

**Engineer's Report**

1. Review and Approve Advertising for Ordinance to add additional Stop signs

Bruce Leisey explained that there have been a lot of concerns expressed recently regarding the lack of a stop sign at the intersection of Forest Hill Road and East Mt. Airy Road. After reviewing the Stop Sign Ordinance, it was discovered that it does not include a stop sign at that location and other stop signs along Forest Hill Road.

Gary Landis made a motion, seconded by Keith Martin to approve advertising of the updated Ordinance for adoption at the next meeting. \* The motion was unanimously approved.

Bob Lynn will meet with Kurtis Bollinger to identify a location for stop sign at Forest Hill Road and East Mt. Airy Road.

2. 415 Indian Run Road – Request for Modification to the SWM Ordinance

Bruce Leisey informed the Board of Supervisors that the property owner is proposing to construct a 34X200 (6,800 sf) moveable greenhouse (which will be moved between two different locations in Spring and Fall). The property currently has three greenhouses and two high tunnels that drain into a 10,000 gallon cistern that is used for irrigation. The cistern has available capacity for the proposed moveable greenhouse.

There was discussion on concerns with the handling of the current stormwater coming off the property including maintenance of trenches that have been put in place, land being grazed, and paths being used by animals.

The Board of Supervisors asked Township Staff to meet with the property owner and discuss concerns and possible solutions that could be put into place and report back at the next meeting.

**Old Business**

1. 227 and 229 Woodcorner Road NOV

Bruce Leisey provided an update on the status of the NOV to the Board of Supervisors.

The Board of Supervisors authorized Jennifer Mejia to reach out to the property owner and owner's council asking them to provide a written update on the status of the NOV by the next evening meeting.

2. Execute Consent Agreement for 345 E Mt Airy Road Property

Bruce Leisey reviewed the Agreement with the Board of Supervisors. The Consent Agreement was executed by the property owners on June 14, 2024.

Keith Martin made a motion, seconded by Gary Landis to approve and execute the agreement for 345 E. Mt. Airy Road. \* The motion was unanimously approved.

**New Business**

None

**Bills to be Paid**

Keith Martin made a motion, seconded by Gary Landis to approve General Fund bills totaling \$11,530.10. \* The motion was approved unanimously.

**Executive Session**

Keith Martin made a motion, seconded by Gary Landis, to enter into Executive Session at 8:23 AM to discuss personnel issues and potential litigation matters. \* The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis, to exit Executive Session at 9:07 AM. \* The motion was approved unanimously.

The Board of Supervisors authorized Jennifer Mejia to draft a letter to the owner of 1500 Laurel Drive outlining the timeline of events that need to occur for property to enter into compliance with zoning regulations and building code.

**Adjournment**

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:10 AM. \* The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice Chairman

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Gary Landis, Secretary