

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
May 13, 2024

The Supervisors of Clay Township met on a regularly scheduled meeting date of May 13, 2024, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law. The meeting agenda was posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also, present was Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Bob Lynn of Hanover Engineer, Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these minutes.

Tim Lausch called the Meeting to order at 6:31 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the April 8, 2024 meeting minutes. * The motion was unanimously approved.

Treasurer's Report

Keith Martin made a motion, seconded by Gary Landis to approve the April 2024 Treasurer's Report. * The motion was unanimously approved.

Visitors

1. Lori and Arthur Kemler

The Kemler's requested an update from the Township on the water runoff issues on Ackley Circle.

Bob Lynn reviewed the proposed plan which will include a yard inlet with a pump.

Jennifer Mejia stated that she will type up the stormwater agreements for Township Staff to review and once approved they will be sent to the Kemler's for their review and approval.

Once the documents have been signed and approved, the work can be completed.

There was also discussion on the remaining issues with the grading and driveway water run off from the new home built on Ackley Circle.

Keith Martin asked Jennifer Mejia to type up a Notice of Violation for 101 Ackley Circle for the remaining issues that have not been completed from the new house construction.

2. Lou Katz

Lou Katz inquired on the Township funding of the Warwick Ambulance Association. Mr. Katz also voiced a concern with the stones that were left in the middle of the streets after sweeping was done. Mr. Katz also said that the parking requirements sign at the entrance of Clearview Gardens needs to be replaced. Mr. Katz also inquired about the regulations of washing your car on the street.

Bruce Leisey explained that the Township does provide a yearly donation to the ambulance and the membership is a benefit for residents in case insurance reimbursement does not cover the entire cost of their service.

Tim Lausch will talk with the Road Master regarding street sweeping and replacing the sign.

Bruce Leisey said that issues with residents washing cars on the road should be reported to the Township and follow up will occur.

Engineer's Report

1. Rock Road Bridge Repair – Change Order and Payment Application

Bob Lynn informed the Board of Supervisors that the bridge repair work has been completed and the bridge is currently open, and PennDOT's Inspection Consultant has been notified.

Bob Lynn reviewed the Change Order for additional cracking discovered during repair construction and Request for Payment #1 with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve Change Order #1 for the repair of additional cracking near the abutment with carbon fiber stitching and high strength epoxy paste and the repair of additional cracking on the far abutment using high strength epoxy paste in the amount of \$1,975.00. * The motion was unanimously approved.

Gary Landis made a motion, seconded by Keith Martin to approve Payment Application #1 in the amount of \$16,803.00 to Flyway Excavating, Inc. * The motion was unanimously approved.

2. 785 Leed Hill Road – Stormwater Management Plan

Bob Lynn reviewed the plan with the Board of Supervisors. The Zimmerman's are proposing to demo a portion of their driveway and construct a detached garage and stormwater management facilities.

The applicant is requesting a modification of the minimum 8-inch diameter pipe requirement in vehicular loading areas. The applicant states that calculations are provided showing that a 6-inch diameter pipe provides sufficient capacity for the anticipated flows. They also state that the pipe will be privately owned and maintained.

Gary Landis made a motion, seconded by Keith Martin to approve a modification to Section 11.307.D.2.e(4) – Conveyance Facilities Design Criteria – Non-Vehicular Loading. * The motion was unanimously approved.

Gary Landis made a motion, seconded by Keith Martin to approve the plan contingent on compliance with the Hanover Engineering letter dated April 5, 2024. * The motion was unanimously approved.

3. 313 Freedom Drive – Request to Plant Evergreens in Easement

Bruce Leisey reviewed the request with the Board of Supervisors. It was also discussed that other homes in this same area of Home Towne Square were approved for this request recently.

Keith Martin made a motion, seconded by Gary Landis to authorize Bruce Leisey to send a letter to the HOA at Home Towne Square informing them that the Township approved the request for planting. * The motion was unanimously approved.

Old Business

1. Home Towne Square Walking Trail

Bruce Leisey informed the Board of Supervisors that 3 repair quotes were received from the Home Towne Square HOA.

Russ Begly reviewed the quotes with the Board of Supervisors and informed the Board of Supervisors that the HOA is in favor of placing an asphalt leveling course over the rough areas for a “temporary” fix to the problem.

After discussion, it was agreed to table this item till the May 28, 2024 meeting allowing time for Tim Lausch and Kurtis Bollinger to visit the trail and review the repair quotes.

2. Review Flooring Proposal

Bruce Leisey reviewed the updated flooring proposal with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve the updated flooring proposal in the additional amount of \$3,558.00 for the portion of the building rented by the NLCRPD. * The motion was unanimously approved.

New Business

1. Review and Accept Liquid Fuels Audit for 2021 and 2022

Bruce Leisey reviewed the Liquid Fuels Audit for 2021 and 2022 with the Board of Supervisors. Bruce informed the Board of Supervisors that there were no findings on the Audit.

Gary Landis made a motion, seconded by Keith Martin to accept the 2021 and 2022 Audit Reports as presented. * The motion was unanimously approved.

2. Hopeland Sewer System – Review Flow Data

Bob Lynn informed the Board of Supervisors that last month, a clear flow study in the Mountain View (Ackley) Subdivision, Maple Street and Hopeland Road portions of the sewer system was conducted. Flow meters have been set at critical locations to monitor flow fluctuations. The results of the metered flows were forwarded to the Township for review.

Based on the flow patterns, it is recommended that the Township have the lines televised, again, and that the manholes be vacuum tested. Quotes for this work have been requested from Mr. Rehab, USG and Ditchcreek.

The quotes will be reviewed at the May 28, 2024 meeting. No decisions were made at this time.

3. 55 Perseverance Lane – Request for a fence to be installed in the easement

Bruce Leisey stated that the Owner and/or fence installed was requested to attend the meeting.

This item was tabled at this time since neither party was present.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$32,125.44 for the month of April. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$14,699.54 for the month of April. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$4,972.08 for the month of April. * The motion was approved unanimously.

Capital Reserve Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Capital Reserve Fund bills totaling \$9,376.90 for the month of April. * The motion was approved unanimously.

Liquid Fuel Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Liquid Fuel Fund bills totaling \$16,803.00 for the month of April. * The motion was approved unanimously.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 8:22 PM. to discuss personnel issues and potential litigation. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 9:45 PM. *
The motion was approved unanimously.

No decisions were made.

Reports for the Month

1. EMS Providers
2. Engineer's Report
3. Manager's Report
4. Zoning Officer's Report

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at
9:50 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary