

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
March 26, 2024

The Supervisors of Clay Township met on an advertised meeting date of March 26, 2024, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Robert Lynn, Hanover Engineering and Jennifer Mejia, Mejia Law Group were present.

Tim Lausch called the meeting to order at 7:03 AM.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin, to approve the February 27, 2024, meeting minutes. * The motion was unanimously approved.

Visitors

None

Engineer's Report

None

Old Business

1. Home Towne Square – Public Walking Trail Concerns

Jennifer Mejia informed the Board of Supervisors that an email was sent to Landmark regarding the trail and the concerns of the HOA and no response has been received yet.

This item was tabled until the April meeting.

New Business

1. Review April 4, 2024 Zoning Hearing Applications

Bruce Leisey reviewed the April 4, 2024 Zoning Hearing applications with the Board of Supervisors.

There was discussion on both applications. With no decisions being made.

2. Review ECHO Housing Request – 380 Durlach Road

Bruce Leisey updated the Board of Supervisors on the request. Bruce is still waiting on additional details from the property owners.

No decisions were made at this time.

3. Approve Advertising for Audit Meeting

Bruce Leisey informed the Board of Supervisors that he and Tim Lausch met with Megan Thompson from Herbein & Company to review the 2023 Financial Audit. A joint public meeting will be held with the Board of Supervisors and the Auditors to review the audit.

Gary Landis made a motion, seconded by Keith Martin to approve advertising of the joint audit meeting with Bruce Leisey confirming that date prior to advertising. * The motion was unanimously approved.

Executive Session

Keith Martin made a motion, seconded by Gary Landis, to enter into Executive Session at 7:58 AM to discuss personnel and potential litigation matters. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis, to exit Executive Session at 8:55 AM. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis to approve advertising for a Public Works employee. * The motion was approved unanimously.

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:02 AM. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary