

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
February 27, 2024

The Supervisors of Clay Township met on an advertised meeting date of February 27, 2024, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Robert Lynn, Hanover Engineering and Jennifer Mejia, Mejia Law Group were present.

Tim Lausch called the meeting to order at 7:02 AM.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin, to approve the January 23, 2024, meeting minutes. * The motion was unanimously approved.

Treasurer's Report

Keith Martin made a motion, seconded by Gary Landis, to approve the January 2024 Treasurer's Report. * The motion was unanimously approved.

Visitors

None

Engineer's Report

None

Old Business

1. Home Towne Square – Public Walking Trail Concerns

Jennifer Mejia reviewed the Agreement that was written between Landmark and the Township which included the requirements for the walking trail with the Board of Supervisors.

Jennifer informed the Board of Supervisors that the walking trail was always in the ownership of the HOA. But, over the years, the HOA members have changed.

This item was tabled until Executive Session to discuss further.

New Business

1. Approve Participation in Municipal Public Works Co-Op

Bruce Leisey reviewed the oil and chip and line painting quantities for 2024 with the Board of Supervisors. There was discussion on the proposed roads and scope of work.

Gary Landis made a motion, seconded by Keith Martin to approve participation in the Municipal Public Works Co-Op for bidding on oil and chip and line painting services as outlined in the bid quantities attached. * The motion was unanimously approved.

Executive Session

Keith Martin made a motion, seconded by Gary Landis, to enter into Executive Session at 7:36 AM to discuss potential litigation matters. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis, to exit Executive Session at 8:26 AM. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis to authorize Jennifer Mejia to send a letter to the HOA from Home Towne Square regarding the public access walking trail. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis to authorize Jennifer Mejia to send a Notice of Violation to the property owners of 227 Wood Corner Road, Lititz and 229 Wood Corner Road, Lititz. * The motion was approved unanimously.

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:10 AM. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary