

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
November 28, 2023

The Supervisors of Clay Township met on an advertised meeting date of November 28, 2023, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Bruce Leisey, Township Manager and Wendy Hackman, Administrative Assistant were present.

Tim Lausch called the meeting to order at 7:07 AM.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin, to approve the October 24, 2023, meeting minutes. * The motion was unanimously approved.

Visitors

None

Engineer's Report

1. Hackman Living Trust – Resolution of Deed of Dedication of ROW, SWM Agreement, Cash Escrow and MOU

Bruce Leisey reviewed the documents with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to adopt Resolution 112823 and approve the SWM Agreement, Cash Escrow and MOU. * The motion was unanimously approved.

Old Business

None

New Business

1. Approve Traffic Signal Maintenance Agreement

Bruce Leisey reviewed the maintenance agreement with the Board of Supervisors.

Gary Landis made a motion, seconded by Keith Martin to approve and execute the Maintenance Agreement with CM High for Spring and Fall Maintenance in the amount of \$1,395.00. * The motion was approved unanimously.

2. Approve Preparation and Submittal of DCED Grant for Police Building Renovations

This item was tabled.

3. Review and Approve Advertising of Preliminary 2024 Budget

Bruce Leisey reviewed the Preliminary 2024 Budget with the Board of Supervisors.

There was discussion on liquid fuel expenses, ARPA funds and personnel.

Gary Landis made a motion, seconded by Keith Martin to approve advertising of the 2024 preliminary budget. * The motion was unanimously approved.

Tour of Township Roads

Keith Martin made a motion, seconded by Gary Landis to go on a tour of the Township roads with the Public Works department at 8:03 AM. * The motion was unanimously approved.

Budget planning items were discussed.

Bills to be Paid

None

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 10:15 AM. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary