

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
October 24, 2023

The Supervisors of Clay Township met on an advertised meeting date of October 24, 2023, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Robert Lynn, Hanover Engineering, and Jennifer Mejia, Mejia Law Group were present.

Tim Lausch called the meeting to order at 7:01 AM.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin, to approve the September 26, 2023, meeting minutes. * The motion was unanimously approved.

Visitors

1. Roger Martin, W Burkholder Drive

Mr. Martin had questions regarding the minutes from the Lancaster County Planning Commission's review of the Campus Overlay District Ordinance that is being requested by Youth with a Mission.

Jennifer Mejia directed Mr. Martin to contact the Lancaster County Planning Commission with any questions regarding their meeting minutes.

Mr. Martin had questions regarding meeting policies and procedures of Clay Township.

Jennifer Mejia directed Mr. Martin to email Bruce Leisey with his concerns to be placed on the next meeting agenda for discussion.

Engineer's Report

1. Mt Airy Road Improvements

Bob Lynn reviewed a draft plan with the Board of Supervisors.

There was discussion on projected costs of the improvements, PennDOT review, possible grant funding available and data on traffic counts.

No decisions were made at this time.

Old Business

None

New Business

1. Approve Physician Panel Update for Workers Comp

Bruce Leisey reviewed the update with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve the recommended physician panel for workers compensation insurance. * The motion was approved unanimously.

2. Approve Building Permit Application for installation of roof over team benches at Snyder #2

Bruce Leisey reviewed the permit application with the Board of Supervisors. The project will include dugout roof structures at Snyder Park #2 ball fields and will be donated by the Baron Stiegel Lions Club.

Gary Landis made a motion, seconded by Keith Martin to approve the project and submittal of a building permit application. * The motion was approved unanimously.

3. Approve Advertisement to Consider the Appointment of Herbein & Company, Inc as Township Auditors

After review, Keith Martin made a motion, seconded by Gary Landis to approve the advertisement. * The motion was approved unanimously.

4. Budget Discussion General Budget and Public Works

There was discussion on the general fund budget and possible budget items to be included for the Public Works department in 2024.

No decisions were made at this time.

Bills to be Paid

Keith Martin made a motion, seconded by Gary Landis, to approve General Fund bills totaling \$574.69. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis, to approve Rec Fund bills totaling \$210.44. * The motion was approved unanimously.

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 8:53 AM. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary