

CLAY TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING AGENDA
January 2, 2024 – 6:30 p.m.

1. Call to Order – Approval of Agenda
2. Moment of Silence
3. Oath of Office – A. Keith Martin
4. Election of Officers
5. Department Heads – Office, Public Works and Emergency Service
6. Tax Rate – 1.17 mills
7. Banking Institution – Truist / PLIGIT/ JBT
8. Appoint Township Solicitor – Mejia Law Group
9. Appoint Engineering Firm – Hanover Engineering
10. Township Treasurer/Manager/Asst. Secretary/Asst. Zoning Officer – Bruce Leisey
11. Appoint Roadmaster – Kurtis Bollinger
12. Appoint Sewage Enforcement Officer – Len Spencer
13. Appoint Sewage Treatment Operator – Clean Water, Inc.
14. Appoint Zoning Officer and UCC Building Code Official – Thomas Zorbaugh
15. Appoint Vacancy Board Member (Roger Kline)
16. Appoint Planning Commission Members (Donna Bollinger)
17. Appoint Board of Appeals Members (Jonathan Zimmerman, Joshua Reist & Marvin Martin)
18. Appoint Board of Appeals Solicitor (E. Richard Young)
19. Appoint Zoning Hearing Board Member (Chad Hummel)
20. Appoint Recreation Board Member (Phil DeVirgilis & Scott Kachel)
21. Appoint Third Party Inspection Agencies
22. Appoint Redevelopment Authority Member (Tom Zeager & Bruce Leisey)
23. Mileage Rate (.67) / Standard IRS rate
24. Meeting Schedule
25. Establish Fees
26. Employees Pay Rates
27. Part-time Snow Removal - Personnel / Rate
28. Authority to Employ Supervisor's
29. Treasurer's Bond - \$1,000,000.00
30. Public Official's Bond - \$350,000.00
31. Certify delegates to State Associate Annual Convention (Bruce Leisey and Gary Landis as Alternate)
32. Set Holidays
33. Set Sewer Fees (\$445 per year)
34. Adopt Resolution regarding Street Lighting Assessment for 2024
35. Holiday Function
36. Approve Bills to be paid
37. Appoint Ephrata Joint Authority and Ephrata Borough Authority Members
38. Appoint Herbein and Co. to perform 2023 Audit of Township Financial Records
39. Approve Filing of Sewer Liens
40. Authorize use of Township Meeting Room for Collection of Real Estate Taxes
41. Adjourn