

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
June 27, 2023

The Supervisors of Clay Township met on an advertised meeting date of June 27, 2023, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Wendy Hackman, Administrative Assistant, Bob Lynn, Hanover Engineering and Jennifer Mejia, Mejia Law Group were present.

Tim Lausch called the meeting to order at 7:02 AM

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the April 25, 2023 meeting minutes. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to approve the May 23, 2023 meeting minutes. * The motion was unanimously approved.

Visitors

None

Engineer's Report

1. Wanda and Marlin Martin SWMP – Update

Jennifer Mejia and Bob Lynn updated the Board of Supervisors on the Martin's SWMP and NPDES Permit status. They informed the Board of Supervisors that the property has been sold and contact will be made to the new owner for an update on the plans for the property.

This item was tabled until the July 10, 2023 meeting.

2. 175 Ice House Hill Road – Request for Second Driveway Entrance Off Ice House Hill Road

Jeremiah Johnson, owner, reviewed his request for a second driveway with the Board of Supervisors. Mr. Johnson stated that he is self employed and would like to utilize the shed in the rear of his property for storage. The shed cannot be accessed by the main driveway because of the septic drain field location.

There was discussion on neighboring properties, stormwater runoff, parking in front yard and driveway ordinance regulations.

Keith Martin made a motion, seconded by Gary Landis to approve the second driveway request for 175 Ice House Hill Road contingent on the applicant complying with stormwater regulations, driveway ordinance regulations and no parking in the front yard. * The motion was unanimously approved.

Old Business

None

New Business

1. 408 Flaxen Lane – Notice of Violation

The property was checked by Gary Calik on Monday and no corrective action has been taken in regard to the Notice of Violation.

Jennifer Mejia does have a prior contact for the property, and she will reach out regarding the Notice of Violation.

Gary Landis made a motion, seconded by Keith Martin to authorize Township Staff and Jennifer Mejia to file with the District Judge if no corrective action is taken by July 1, 2023. * The motion was unanimously approved.

2. Execute MS4 Permit Renewal

Bob Lynn reviewed the MS4 Permit renewal with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve and execute the MS4 Permit yearly renewal. * The motion was unanimously approved.

3. Road Master Report

Gary Calik updated the Board of Supervisors on the work being completed by the Public Works department. There was discussion on roads being chipped, road painting, sweeping of stones, dead trees in Township, contacting Penn DOT regarding Hopeland Road and Kleinfeltersville Road, horse shed/tie and fueling station.

Bills to Be Paid

Keith Martin made a motion, seconded by Gary Landis to approve General Fund bills in the amount of \$8,727.00. * The motion was unanimously approved.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session to discuss Personnel Issues at 8:25 AM. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 9:06 AM. * The motion was approved unanimously.

No decisions were made.

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 9:09 AM. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary