

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
March 28, 2023

The Supervisors of Clay Township met on an advertised meeting date of March 28, 2023, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Robert Lynn, Hanover Engineering and Jennifer Mejia, Mejia Law Group were present.

Timothy Lausch called the meeting to order at 7:07 AM

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the February 28, 2023, meeting minutes. * The motion was approved unanimously.

Visitors

None

Engineer's Report

1. 910 Hannah Drive – Request to Encroach into Stormwater Easement

Dave Mongiovi, property owner, reviewed the project with the Board of Supervisors. Mr. Mongiovi has revised his plan and the deck that will encroach the stormwater easement will only be 2' into easement (his original request was 7' into easement). The 2' section will cantilever over the easement with the deck posts being on the easement line. Mr. Mongiovi said he would like to put lattice around the deck where the posts are located and will maintain the grass ground cover under the 2' section that encroaches into easement.

After discussion, Keith Martin made a motion, seconded by Gary Landis to approve Mr. Mongiovi's request to encroach the stormwater easement with a 2' section of decking that will cantilever over easement. Nothing permanent will be placed in the ground in the easement and Mr. Mongiovi agrees to maintain the grass ground cover under the cantilevered section. * The motion was approved unanimously.

2. Refreshing Mountain Camp – Execute Permit Agreement, Sign Plan

Jennifer Mejia reviewed the finalized Permit Agreement and Resolution with the Board of Supervisors. Items discussed were demolition date of old meeting room, explanation of Best Fit Lot Add-On Plan and timeline of items to be completed.

Gary Landis made a motion, seconded by Keith Martin to approve and execute Resolution #032823 to allow Refreshing Mountain Camp to move forward with construction of new meeting room utilizing the Best Fit Lot Add-On Plan at this time. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis to approve and execute the Permit Agreement with Refreshing Mountain Camp. * The motion was approved unanimously.

The Board of Supervisors thanked Justin and Marlin Harnish for their patience in working through this matter.

3. John Nolt Stormwater Management Plan – Approve Cost Opinion and Execute SWM Agreement and MOU

Bruce Leisey said he is working with John Nolt and representatives to get the Stormwater Management Agreement, MOU and Letter of Credit finalized.

A Cost Opinion in the amount of \$26,866.00 was received for stormwater management.

Keith Martin made a motion, seconded by Gary Landis to approve the Cost Opinion in the amount of \$26,866.00. * The motion was approved unanimously.

Old Business

1. Consider Appointment of EAJA Representative Replacement

Bruce Leisey informed the Board of Supervisors that he and Gary Landis are looking into a representative and will make their recommendation for appointment at the 4/10/23 meeting.

New Business

1. Review and Award Seal Coating and Furnace Hill Road Bids

Bob Lynn reviewed the bids received for the Furnace Hill Road project. Bob said the road would be milled and paved in the same day and the work must be completed by 5/15/23.

Gary Landis made a motion, seconded by Keith Martin to award the bid to Martin Paving, Inc., Lititz PA in the amount of \$27,474.94. * The motion was approved unanimously.

Bob Lynn reviewed the bids received for the 2023 Seal Coating.

There was discussion on pricing and condition of the roads after two mild winters.

It was agreed to table a decision till the 4/10/23 meeting. The Public Works department will take a look at the roads and provide an update on the condition for the next meeting.

Managers' Report

There was discussion on a modification of working hours for the Public Works department. This item was tabled for adoption at the 4/10/23 meeting.

There was discussion on opening/closing of parks for rentals during vacations. Bruce Leisey will look into possible back-up for the Public Works department and report back at the 4/10/23 meeting.

Bills to Be Paid

None

Executive Session

None

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 8:38 AM. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary