

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
January 24, 2023

The Supervisors of Clay Township met on an advertised meeting date of January 24, 2023, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law. The meeting agenda was also posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Robert Lynn, Hanover Engineering and Jennifer Mejia, Mejia Law Group were present.

Timothy Lausch called the meeting to order at 7:05 AM

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the December 29, 2022 meeting minutes. * The motion was approved unanimously.

Visitors

None

Engineer's Report

1. John Nolt – Stormwater Management Plan Approval

Michael Hartman, DH Enterprises, reviewed the stormwater management plan with the Board of Supervisors.

There was discussion on a few minor changes that still need to be made by Michael Hartman on the plan. There was also discussion on the letter of credit and stormwater management agreement.

Keith Martin made a motion, seconded by Gary Landis to approve the stormwater management plan contingent on compliance with the Hanover Engineering letter dated 1/18/2023 and receipt of Letter of Credit and Stormwater Management Agreement approved by the Township Solicitor. * The motion was approved unanimously.

Mr. Nolt was given permission by Township Staff to move forward with moving dirt and installing the poured walls of the building prior to the Township receiving the documents.

Old Business

None

New Business

1. Appoint Herbein & Company to Perform Audit of 2022 Financial Records

After review, Gary Landis made a motion, seconded by Keith Martin to appoint Herbein & Company to perform the audit of the 2022 financial records for the Township. * The motion was unanimously approved.

2. Approve Purchase of Mower and Trailer

Bruce Leisey and Tim Lausch reviewed the quotes that were received for purchasing a new Ferris mower and utility trailer. Bruce noted that the mower was previously discussed and added to the 2023 budget for purchase.

Keith Martin made a motion, seconded by Gary Landis to approve purchase of a Ferris 72” mower not to exceed \$16,500.00 and approve purchase of a utility trailer for hauling new mower not to exceed \$6,000.00. * The motion was unanimously approved.

3. Approve Replacement of Traffic Signal Cabinet

Bruce Leisey reviewed the quote received from CM High to replace the traffic signal cabinet at 322 and Sharp Avenue that was damaged beyond repair after a hit and run accident in the amount of \$38,000.00. Bruce informed the Board of Supervisors that he has filed an insurance claim for the replacement since the person who did the damage left the scene.

Gary Landis made a motion, seconded by Keith Martin to approve the replacement and any out-of-pocket expenses not covered by insurance. * The motion was unanimously approved.

4. Approve and Execute 2022 Municipal Wasteload Management Report

This item was tabled at this time.

Bills to Be Paid

Gary Landis made a motion, seconded by Keith Martin to pay General Fund bills in the amount of \$9,723.00. * The motion was unanimously approved.

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 8:55 AM. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary