

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
February 13, 2023

The Supervisors of Clay Township met on a regularly scheduled meeting date of February 13, 2023, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law. The meeting agenda was posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also, present was Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Bob Lynn of Hanover Engineering, Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 6:31 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the January 3, 2023 meeting minutes. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to approve the January 9, 2023 meeting minutes. * The motion was unanimously approved.

Treasurer's Report

Gary Landis made a motion, seconded by Keith Martin to approve the Treasurer's Report for January 2023. * The motion was unanimously approved.

Visitors

1. PA Game Commission Representatives

Peter Sussenbach, Lauren Ferreri and Steve Ferreri representatives from the PA Game Commission and Middle Creek WMA spoke with the Board of Supervisors regarding the current

status of the snow geese and the measures being taken to educate the public regarding general safety and the avian flu.

Gary Landis shared the concerns that he has received from local poultry farmers regarding the extra traffic and visitors both human and waterfowl to the Township at this time and the concerns they have with the avian flu.

Peter Sussenbach said that currently no bird that has been tested by the PA Game Commission has tested positive for Hi-Path. Peter stressed the importance of the farmers having a bio-security plan in place.

Lauren Ferreri said that in the seven years she has been with the Middle Creek WMA no bird has tested positive for Hi-Path. Lauren said that they have educational material in the visitor center and on their web site.

Middle Creek WMA has taken steps to control traffic on Kleinfeltersville Rd and have extra staff in place on the weekends to help with traffic and visitors.

The Board of Supervisors thanked them for all the actions they are taking to keep the public informed and said if there is anything the Township can assist with; they should contact Township Staff.

Engineer's Report

1. Refreshing Mountain Camp Lot Add-On Plan Introduction

John Fuehrer, Fuehrer Associates, reviewed the lot add-on plan with the Board of Supervisors. The camp is a sixty-two-acre developed campsite and has ownership to a sixteen-acre undeveloped site adjacent to the camp. There is also a thirteen-acre site adjacent to the camp that is undeveloped and owned by Marlin Harnish. Both of the adjacent parcels have been granted Special Exception to expand the camp and operate as a private park and recreation area. John Fuehrer reviewed the Master Plan Development and Interim Construction Schedule.

This item was tabled until the Clay Township Planning Commission has had time to review the plan and make their recommendation.

2. Approve and Execute Resolution and Permit Agreement with Refreshing Mountain Camp

Jennifer Mejia reviewed the Permit Agreement with the Board of Supervisors. Jennifer stated that she is still working with Township Staff to make changes to the Agreement.

This item was tabled until the next meeting.

3. Scott Witmer 765 Leed Hill Road – Escrow Release Request

Bob Lynn reviewed the escrow reduction request with the Board of Supervisors.

Gary Landis made a motion, seconded by Keith Martin to approve a reduction in cash escrow in the amount of \$42,636.79, retaining a cash balance of \$8,889.50. * The motion was unanimously approved.

Old Business

None

New Business

1. Approve Purchase of Utility Trailer

Bruce Leisey reviewed the quote received from Burkholder Mfg, New Holland for a 12' Belmont aluminum utility trailer in the amount of \$5,255.00.

Keith Martin made a motion, seconded by Tim Lausch to approve the purchase of the trailer from Burkholder Mfg, New Holland. * The motion was unanimously approved.

2. Approve and Execute 2022 Chapter 94 Municipal Wasteload Report

Bruce Leisey reviewed the 2022 Chapter 94 Municipal Wasteload Report prepared by Clean Water with the Board of Supervisors.

Gary Landis made a motion, seconded by Keith Martin to approve and execute the 2022 Chapter 94 Municipal Wasteload Report as prepared. * The motion was unanimously approved.

3. Approve and Execute 2022 On Lot Sewage Disposal & Sewage Mgt Report

Bruce Leisey reviewed the 2022 On Lot Sewage Disposal & Sewage Mgt Report as prepared by Marvin Stoner, Clay Township SEO.

Keith Martin made a motion, seconded by Gary Landis to authorize Bruce Leisey to approve and execute the 2022 On Lot Sewage Disposal & Sewage Mgt Report as prepared. * The motion was unanimously approved.

4. Execute Resolution to Participate in Co-Op Bidding for Line Painting

Bruce Leisey reviewed Resolution #021323 to participate in the Co-Op Bidding as prepared by Ephrata Township for line painting.

Gary Landis made a motion, seconded by Keith Martin to execute Resolution #021323 for line painting (Double Yellow 65,000 LF, White 105,000 LF and Single Yellow 140,000 LF). * The motion was unanimously approved.

5. Approve Advertising for Seal Coating and Furnace Hill Road Repair

Bruce Leisey reviewed the 2023 seal coating square yards with the Board of Supervisors. Bruce also reviewed the current condition of Furnace Hill Road and proposed repairs to be made.

Keith Martin made a motion, seconded by Gary Landis to authorize Bob Lynn to prepare bid packets for seal coating and Furnace Hill Rd repair. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to approve advertising of the bids. * The motion was unanimously approved.

6. Request for Temporary Road Closure on West Church Road

Bruce Leisey reviewed the request received from John Zook, 485 West Church Road. Mr. Zook will be taking down a large tree for a neighbor and for safety reasons he would like to close West Church Road at Leed Hill and Hillcrest for about 3 hours.

Keith Martin made a motion, seconded by Gary Landis to approve the request for closure. Mr. Zook should notify Township Staff in advance of the date of closure. Mr. Zook will need to notify residents affected by the closure in advance of the date and notify Township Road Crew so road closed signs can be put in place. * The motion was unanimously approved.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 9:13 PM to discuss Purchase of Real Property. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 9:42 PM. * The motion was unanimously approved.

No decisions were made at this time.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$233,821.61 for the month of January. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$736.37 for the month of January. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$14,873.94 for the month of January. * The motion was approved unanimously.

Reports for the Month

- 1. EMS Providers
- 2. Engineer’s Report
- 3. Manager’s Report
- 4. Zoning Officer’s Report

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 10:06 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary