

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
November 11, 2013

The Supervisors of Clay Township met on a regularly scheduled meeting date of November 11, 2013, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Secretary and Justin Harnish, Vice-Chairman.

Clay Township employee present was Bruce Leisey, Township Manager. Also present was Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:02 p.m.

Meeting Minutes

Justin Harnish made a motion, seconded by Keith Martin to approve the October 14, 2013 meeting minutes as printed in the November 11, 2013 agenda. * The motion was approved unanimously.

Treasurer's Report

None

Visitors

1. Jim Summers, Ephrata Recreation Center

Mr. Summers reviewed program registrants for last year. He stated that the number of registrants was down in 2012-2013. The amount requested for 2014 is \$6,624. Mr. Summers informed the Board of Supervisors that the fee per registrant will increase in 2014. Over the last eight years the program cost has only increased \$3.00 to \$32.00 per participant.

2. Herb Noak, 216 Woodchuck Drive

Mr. Noak expressed his appreciation for the property posting done by Tomlinson & Bomberger for the weed and feed application that was done at Charity Gardens park. He also said the landscape planting replacements looks good. He voiced concern with the over flowing doggie waste trash cans. He also asked if it would be possible to clean grass off sidewalk after mowing.

The Board of Supervisors will look into the concerns.

3. Dick Weaver, 970 Forest Hill Road

Mr. Weaver asked what monies are given to the Ephrata Recreation Center by Clay Township.

Mr. Leisey stated that the Ephrata Recreation Center receives monies for the implementation of the Summer Rec Program. The Township's contribution is based on the number of actual participants of the previous year.

Engineer's Report

1. Stormwater Management Ordinance Update

It was noted that DEP has approved the Lancaster County Stormwater Management Plan submitted by the Lancaster County Planning Commission. The deadline for adoption by municipalities in Lancaster County is May 7, 2014.

2. HomeTowne Square – Escrow Release #1

Bob Lynn, Township Engineer, review the request with the Board of Supervisors.

After review, Justin Harnish made a motion, seconded by Keith Martin to approve Escrow Release #1 in the amount of \$263,483.05 leaving a balance of \$1,094,954.78 as per the Hanover Engineering Associates letter dated 11/6/2013. * The motion was unanimously approved.

Justin Harnish made a motion, seconded by Keith Martin to defer the requirement of “As Built Plans” until 50% of the escrow is released, conditioned upon Developer's written acknowledgment that the as-built may still be required at Township's request. Bob Lynn stated he would obtain acknowledgment from the Developer. * The motion was unanimously approved.

3. HomeTowne Square – Field Change to Sanitary Sewer Facilities

Bob Lynn, Township Engineer, informed the Board of Supervisors that HomeTowne Square made some minor changes to the sewer gravity flow from Phase II to flow through Phase 1 to the Hackman Road pump station instead of running through an easement on Sweet William Way in the Wildflower Pond Development. Hanover Engineering Associates reviewed the changes, the Engineer is satisfied with the changes submitted, and sated that the changes do not constitute a significant change warranting an amended plan.

Keith Martin made a motion, seconded by Justin Harnish to approve and acknowledge receipt of plan changes dated 10/21/13. * The motion was unanimously approved.

4. Hackman Road Pipe Replacement Project

The Township has ordered the material necessary to complete the project and LGH Construction is ready to complete install when the material arrives.

5. Approve Advertising Official Map Ordinance

There was discussion on what features should be noted on the Township’s Official Map. Items discussed were names streets or roads, parks, schools, public buildings, shelters, State Game lands and Horseshoe Trail.

A decision was tabled until the next meeting. The Township will review the items and fine tune the choices until the next meeting.

6. Approve Two Sewer EDU’s for 480 North Clay Road

Keith Martin made a motion, seconded by Justin Harnish to approve 2 EDU’s (1 for an apartment and 1 for the Post Office) at the property located at 480 North Clay Road. * The motion was unanimously approved.

7. Adpot Resolution for Additional ROW from Amy A. Boyer Property on North Clay Road

Justin Harnish made a motion, seconded by Keith Martin to approve and adopt Resolution #111113 to accept additional ROW from the Amy A. Boyer Subdivision plan for the property located at 335 North Clay Road. * The motion was unanimously approved.

Old Business

1. Wildflower Pond

The Township Solicitor spoke with the Developers Attorney and he will be sending a meeting notice at the end of November to meet in January 2014 (will send series of 3 letters). Mr. Busko, developer and Joe Conigliaro, developer of Two Cousins met previously and there was no resolution at that meeting regarding stormwater basin maintenance issues.

The Township Solicitor will send a reminder letter regarding snow and ice removal.

2. Charity Gardens Pipe Replacement

The Township received quotes based on televising completed last year. The lowest quote from Video Pipe Services Inc \$9,400.00.

The Township Manager will meet with the Developer to discuss sharing of cost of the repair.

Item tabled until the next meeting.

New Business

1. Non Uniform Pension Contribution

This item was tabled until the next meeting.

2. Approve Advertising School Resource Officer Ordinance

Justin Harnish made a motion, seconded by Keith Martin to approve advertising of the ordinance to extend the School Resource Officer relationship for an additional 3 years until 12/31/2016. * The motion was unanimously approved.

Old Business – Cont

3. Budget Discussions

There was discussion on the General Fund Budget regarding Capital Expenditures. There was also discussion on Liquid Fuel Capital Improvements. It was agreed upon that there will be no tax increase for the General Fund.

The 2014 Budget will be approved for advertising at the December 9, 2013 meeting after more discussion on Liquid Fuel Capital Improvements and Road Maintenance Projects.

Visitors – Cont

4. Ralph Kurtz, 245 Durlach Road

Mr. Kurtz asked the Board of Supervisors to verify the location of all undeveloped Neighborhood Commercial tracts in the Township.

Bills to be Paid

General Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the General Fund bills totaling \$116,860.14 for the month of October. * The motion was approved unanimously.

Rec Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Recreation Fund bills totaling \$7,113.78 for the month of October. * The motion was approved unanimously.

Sewer Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Sewer Fund bills totaling \$3,612.69 for the month of October. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
4. Planning Commission Minutes
5. Engineer's Report

Adjournment

Justin Harnish made a motion, seconded by Keith Martin, to adjourn the meeting at 9:15 P.M. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Justin Harnish, Vice-Chairman

Keith Martin, Secretary