

CLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
June 13, 2011

The Supervisors of Clay Township met on a regularly scheduled meeting date of June 13, 2011, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Justin Harnish, Vice-Chairman and Keith Martin, Secretary.

Clay Township employee present was Bruce Leisey. Also present were Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:00 p.m.

**Meeting Minutes**

Keith Martin made a motion, seconded by Justin Harnish, to approve the May 9, 2011 meeting minutes as printed in the June 13, 2011 agenda. \* The motion was approved unanimously.

Keith Martin made a motion, seconded by Justin Harnish, to approve the May 19, 2011 meeting minutes as printed in the June 13, 2011. \* The motion was approved unanimously.

**Treasurer's Report**

Justin Harnish made a motion, seconded by Keith Martin, to approve the Treasurer's Report for the month of May, 2011. \*The motion was approved unanimously.

**Visitors**

1. Merv Esh, 101 Spook Lane

Mr. Esh is selling his property at public auction and has concerns with parking during the sale. The auction date is June 25, 2011, 9:00 AM to 2:00 PM. Mr. Esh requested to close Spook Lane from 8:00 AM to 3:00 PM that day to provide additional parking so cars will not park on Pleasant View Drive and cause a safety issue for emergency responders.

The Board of Supervisors agreed with the request. Mr. Esh will call Earl Stauffer regarding barricades to close the road.

### **Engineer's Report**

#### 1. Home Towne Square Retention Basin

Bob Lynn updated the Board of Supervisors on the conversations he has had with Home Towne Square representatives. Due to illness, he has not been able to meet on-site with the representatives of Home Towne Square.

Bob Lynn answered numerous questions about the basin and how it is designed to function when the E&S controls are to be taken off.

No decisions were made at this time.

Bob Lynn is in the process of rescheduling the site visit.

### **Visitors – Cont**

#### 2. Sandy Leid, Cocalico Senior Association

Ms. Leid updated the Board of Supervisors on the services provided at the Cocalico Senior Association. She would encourage the Township to continue their support with funds and also literature, advertising, brochures to help identify people who could benefit from their services.

Ms Leid stated that the average daily attendance is 25, they serve approximately 40 breakfast meals and between 400-450 noon time meals.

### **Engineer's Report - Cont**

#### 2. Wildflower Pond – Dedication Agreement

Received Dedication Agreements from Wildflower Pond.

Justin Harnish made a motion, seconded by Keith Martin to approve and execute the Clay Township Wildflower Pond Dedication Agreement. \* The motion was unanimously approved.

#### 3. Clearview Gardens – Landscaping Update

There was a vote taken by the Home Owners Association regarding the number of trees to be planted. The updated information was sent to Mr. Wissler, Developer, he will draft an updated Landscape Plan to present to the Township.

No decisions were made at this time.

4. Bill Lefever

Mr. Lefever's Letter of Credit is up for renewal. There was discussion on if an escalator should be added.

Bob Lynn will review the cost opinion and make a recommendation to the Township. No decisions were made at this time.

**Old Business**

None

**New Business**

1. Alternative Energy Ordinance

Justin Harnish reviewed comments with the Board of Supervisors. It was agreed to change fence height to 5' from 8' in all applications.

After review, Justin Harnish made a motion, seconded by Keith Martin to send the Ordinance to the Lancaster County Planning Commission for their review and comment. \* The motion was unanimously approved.

2. Sign Retro Reflectivity Requirements

The Board of Supervisors discussed regulations and authorized the Township Manager and Road Master to work on procedure to gather and compile data.

3. Stewart and Tate Seal Coating Proposal for 2011

Justin Harnish made a motion, seconded by Keith Martin to approve and execute the 2011 Seal Coating Proposal as per the agreement. \* The motion was unanimously approved.

Justin Harnish made a motion, seconded by Keith Martin to formulate bid and approve advertising for repairing Buttercup Drive. \* The motion was unanimously approved.

### **Visitors – Cont**

3. Carl Musser

Mr. Musser expressed concerns with storm water issues along West Girl Scout Road. The Township has a catch basin at the corner of the Lawrence property and across the street which are both connected by a pipe under the road. Mr. Lawrence installed a pipe along his property and in the last storm the pipe clogged and the water ran down to Mr. Musser's property.

The Township will investigate the situation. No decisions were made at this time.

### **Executive Session**

Justin Harnish made a motion, seconded by Keith Martin to enter into executive session at 9:25 PM to discuss personnel. \* The motion was unanimously approved.

Justin Harnish made a motion, seconded by Keith Martin to exit executive session at 9:50 PM. \* The motion was unanimously approved.

Justin Harnish made a motion, seconded by Keith Martin that Justin Harnish will step down as Supervisor in charge of the Administration. \* The motion was approved unanimously.

Justin Harnish made a motion, seconded by Keith Martin to accept Keith Martin's resignation as liaison for the Police Department. \* The motion was approved unanimously.

Justin Harnish made a motion, seconded by Keith Martin to appoint Justin Harnish as the Police Department liaison and Keith Martin as the Supervisor in charge of Administration. \* The motion was approved unanimously.

### **Bills to be Paid**

#### **General Fund**

Keith Martin made a motion, seconded by Justin Harnish, to approve the General Fund bills totaling \$56,879.46 for the month of May. \*The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Justin Harnish, to approve the Recreation Fund bills totaling \$5,992.97 for the month of May. \*The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Justin Harnish, to approve the Sewer Fund bills totaling \$6,932.13 for the month of May. \*The motion was approved unanimously.

\*\*\* Keith Martin excused himself from the meeting at 9:50 PM.\*\*\*

**Executive Session - Cont**

Justin Harnish made a motion, seconded by Tim Lausch to enter into executive session at 9:55 PM to discuss real estate and legal issues. \* The motion was unanimously approved.

Justin Harnish made a motion, seconded by Tim Lausch to exit executive session at 10:35 PM. \* The motion was unanimously approved.

Justin Harnish made a motion, seconded by Tim Lausch to authorize the Township Manager to take legal action against property owners at 645 Hopeland Road to recover payment for sewer lateral repair. \* The motion was unanimously approved.

Justin Harnish made a motion, seconded by Tim Lausch to execute enforcement letter against property owner at 1735 Kleinfeltersville Road. \* The motion was unanimously approved.

Justin Harnish made a motion, seconded by Tim Lausch to authorize the Township Manager to investigate the cost of repairs to the old office building to make the building rentable. \* The motion was unanimously approved.

**Reports for the Month**

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
5. Solicitor's Report
6. Engineer's Report

**Adjournment**

Justin Harnish made a motion, seconded by Tim Lausch, to adjourn the meeting at 10:40 P.M. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Justin Harnish, Vice-Chairman

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Keith Martin, Secretary