

CLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
July 8, 2013

The Supervisors of Clay Township met on a regularly scheduled meeting date of July 8, 2013, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Justin Harnish, Vice-Chairman and Keith Martin, Secretary.

Clay Township employee present was Bruce Leisey, Township Manager. Also present was Bob Lynn of Hanover Engineering, Inc., Township Engineer.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:03 p.m.

**Meeting Minutes**

Justin Harnish made a motion, seconded by Keith Martin, to approve the June 10, 2013 meeting minutes as printed in the July 8, 2013 agenda. \* The motion was approved unanimously.

**Treasurer's Report**

Justin Harnish made a motion, seconded by Keith Martin, to approve the Treasurer's Report for the month of June, 2013. \*The motion was approved unanimously.

**Visitors**

None

**Engineer's Report**

1. HomeTowne Square Phase II Land Development Plan

The Board of Supervisors reviewed the Conditional Approval Resolution with the Developer. The Board of Supervisors scheduled a meeting on July 11, 2013 with representatives of HomeTowne Square and Dr. Capeliti to discuss storm-water runoff issues at the doc's property.

The Developer was in agreement with the Resolution.

Justin Harnish made a motion, seconded by Keith Martin to adopt Resolution R070813 regarding Revised Final Plan Phase I and Final Plan Phase 2 Conditional Approval. \* The motion was unanimously approved.

2. Bethany Gardens III Subdivision/Land Development Plan

This item was tabled until the 8/12/13 meeting.

3. Girl Scout Road Culvert Permit Update

Bob Lynn, Hanover Engineering informed the Board of Supervisors that surveying for the permit is completed and the plan design is in progress. The plan will be sent to DEP once completed.

No decisions were made at this time.

4. Mountain Spring Road Bridge Permit Update

Bob Lynn, Hanover Engineering informed the Board of Supervisors that the plan was submitted today to DEP and the permit should be issued in the next couple of weeks.

No decisions were made at this time.

## 5. Rock Road Bridge Inspection Report

The State Bridge Inspector performed their Semi-Annual inspection of the Rock Road bridge and informed the Township that the guide rail installed on the bridge as part of the repair of damages caused by Tropical Storm Lee does not meet PennDOT specifications. After discussion with PennDOT, it appears the initial PennDot approval was an oversight. Bob Lynn, Hanover Engineering reviewed the information and estimated the cost to bring into compliance with PennDOT specifications at approximately \$2,000.

Justin Harnish made a motion, seconded by Keith Martin to approved expense up to \$2,000 to bring guide rail up to PennDOT specifications. \* The motion was unanimously approved.

## **Old Business**

### 1. Wildflower Pond

Bruce Leisey reported that the Township received notice of a “PA One Call” notification for the sinkhole repair at Kimmett/Echternacht properties. The repair should start within a few weeks.

No decisions were made at this time.

### 2. Charity Gardens Pipe Inspection

The USG Inspection Report notes a total of 9 sections of pipe that appear to be damaged from installation. The damage ranges from multiple cracks to tears large enough to allow soil and stones to enter the pipes.

The Board of Supervisors authorized the Township Manager to send a letter to the Developer requesting he repair the damaged pipes.

## **New Business**

### 1. Approve Attendance at LCATS Summer Meeting 8/22/13

Justin Harnish made a motion, seconded by Keith Martin to approve attendance for Bruce Leisey to the LCATS Summer Meeting on 8/22/13. \* The motion was unanimously approved.

### 2. Execute Bank Account Change Forms

Justin Harnish made a motion, seconded by Keith Martin to execute account changes and eliminate sweep account for General and Sewer banking accounts. The sweep accounts are no longer necessary since the regular checking account earns interest equalivent to the sweep account interest rate. \* The motion was unanimously approved.

3. Adopt Hiring and Termination Policies

After review, Justin Harnish made a motion, seconded by Keith Martin to adopt Resolution R070813A which amends the Clay Township Employees Handbook relating to hiring and termination of employees. These changes were made following consultation with Insurance Underwriters. \* The motion was unanimously approved.

4. Stormwater Management Ordinance Update

Bob Lynn updated the Board of Supervisors on the progress of revising the Clay Township Stormwater Manager Ordinance. The revised Ordinance will allow for small projects up to 1,000 sf of impervious area to create a minor stormwater management plan. 1,001 to 5,000 sf of impervious area will require less stringent regulations and testing then required by a “full” stormwater plan.

5. Discussion on Preparation of Ordinance to add no parking areas, zoning map changes and speed limit changes

After discussion, the Board of Supervisors authorized the Township Solicitor to prepare draft Ordinances for not allowing stacked parking to qualify for off street zoning parking requirements; no parking along 322 to Clay School Road; reduce speed limit along 322 to Clay School Road to 25 MPH.

6. Approve Advertising for Joint Planning Meeting on 7/22/13

Justin Harnish made a motion, seconded by Keith Martin to approve advertising for a Special Meeting to start at 6:30 pm to discuss Tents For Rent, Rt 322 Zoning and any other business that may come up. The Board of Supervisors will join the Planning Commission Meeting at 7:00 pm. \* The motion was unanimously approved.

7. Approve and Execute PennDOT Winter Services Agreement

Keith Martin made a motion, seconded by Justin Harnish to approve and execute the Winter Services Agreement with PennDOT for 2013-2014 at a fee of \$7,547.17 to provide winter maintenance on Kleinfeltersville Road and Clearview Road. \* The motion was unanimously approved.

8. Execute Agreements for Paving

The Board of Supervisors executed the proposal and contract for paving the Maintenance Building parking lot and Snyder Park 2 parking lot. The paving bid was awarded at the May 13, 2013 Board of Supervisors meeting.

9 Fence at Snyder Park 2

Glenn Hursh of 515 Clearview Road questioned Mr. Lausch when the fence, which was dictated by the Zoning Hearing Board decision, will be installed along the border of Snyder Park and his property. He has concerns with trash blowing into his farm field.

After discussion, the Board of Supervisors asked the Township Manager to investigate costs and options and report back at next meeting.

No decisions were made at this time.

**Executive Session**

Keith Martin made a motion, seconded by Justin Harnish to enter into executive session at 8:45 PM to discuss potential litigation. \* The motion was unanimously approved.

Keith Martin made a motion, seconded by Justin Harnish to exit executive session at 9:45 PM. \* The motion was unanimously approved.

**Bills to be Paid**

General Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the General Fund bills totaling \$42,974.86 for the month of June. \* The motion was approved unanimously.

Rec Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Recreation Fund bills totaling \$203.46 for the month of June. \* The motion was approved unanimously.

Sewer Fund

Justin Harnish made a motion, seconded by Keith Martin, to approve the Sewer Fund bills totaling \$3,468.80 for the month of June. \* The motion was approved unanimously.

Liquid Fuel

Justin Harnish made a motion, seconded by Keith Martin, to approve the Liquid Fuel Fund bills totaling \$109,848.25 for the month of June. \* The motion was approved unanimously.

**Reports for the Month**

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
4. Planning Commission Minutes
5. Engineer's Report

**Adjournment**

Tim Lausch made a motion, seconded by Justin Harnish, to adjourn the meeting at 10:00 P.M. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Justin Harnish, Vice-Chairman

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Keith Martin, Secretary