

CLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
January 13, 2014

The Supervisors of Clay Township met on a regularly scheduled meeting date of January 13, 2014, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman and Keith Martin, Secretary.

Clay Township employee present was Bruce Leisey, Township Manager. Also present was Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:02 p.m.

**Meeting Minutes**

Keith Martin made a motion, seconded by Tim Lausch to approve the December 9, 2013 meeting minutes as printed in the January 13, 2014 agenda. \* The motion was approved unanimously.

\* Keith Martin was absent from the December 9, 2013 and therefore is voting out of the Rule of Necessity.

Keith Martin made a motion, seconded by Tim Lausch to approve the December 31, 2013 meeting minutes as printed in the January 13, 2014 agenda. \* The motion was approved unanimously.

**Treasurer's Report**

Keith Martin made a motion, seconded by Tim Lausch, to approve the Treasurer's Report for the month of December, 2013. \*The motion was approved unanimously.

## **Visitors**

### 1. Craig Lehman, Lancaster County Commissioner

Commissioner Lehman spoke with the Board of Supervisors regarding the following three issues; no county tax increase in 2014, completion of the new County Emergency radio system and farmland preservation.

Clay Township resident Jean Price commends Commissioner Lehman on a job well done.

Northern Lancaster County Regional Police Department Chief Steffen thanked Commissioner Lehman on his work and support of the new County Emergency radio system.

## **Engineer's Report**

### 1. Stormwater Management Ordinance Update

Bob Lynn informed the Board of Supervisors he is finalizing the draft and working out the details on procedural policies with the Township staff.

The Board of Supervisors anticipates adoption of the ordinance at their March or April meeting.

### 2. Update on Proposed 35 mph Speed Limit on Lincoln Garden Road

Bob Lynn informed the Board of Supervisors that the traffic study performed by the developer of the townhouse development located on Lincoln Garden Road indicated that 85% of the cars were traveling 38 or 40 mph. The average speed being 39 mph. After having discussions with Clay Township employees and Ephrata Township, he recommends instituting a 35 mph speed limit on that portion of Lincoln Garden Road.

The Board of Supervisors requested Jennifer Mejia, Township Solicitor, to advertise the ordinance with a 35 mph speed limit.

### 3. Update on Official Map Ordinance

Bob Lynn plans to meet with Township staff to verify road names and other public features.

## **Old Business**

### 1. Wildflower Pond

Jennifer Mejia stated that there have been no concerns from residents on the snow removal. No further communications or updates were received from Developer's Counsel.

### 2. Review Joint Purchase Agreement of Asphalt Zipper

The Board of Supervisors and Road Master will review the draft agreement and forward their comments to the Township Manager.

## **New Business**

### 1. Approve and Accept Clay Township Police and Non-Uniform Pension Audits for January 1, 2010 through December 14, 2012

Keith Martin made a motion, seconded by Tim Lausch to approve and accept the Clay Township Police and Non-Uniform Pension audits. This was the final audit for the Clay Township Police Pension. \* The motion was approved unanimously.

### 2. Approve Membership Renewal with the Cocalico Creek Watershed Assoc

Keith Martin made a motion, seconded by Tim Lausch to renew the membership for 2014 at a cost of \$10.00. \* The motion was approved unanimously.

### 3. Update on NFIP and new Flood Insurance Rate Map

Bruce Leisey informed the Board of Supervisors of the new flood plan mapping and the Township's requirements associated with the updates.

The Township Engineer and Township Solicitor are working on an updated Floor Plan ordinance.

4. Approve Advertising for Special Meeting to Appoint Temporary Supervisor

Keith Martin made a motion, seconded by Tim Lausch to approve advertising of a special meeting to appoint a temporary Supervisor. \* The motion was approved unanimously.

5. Execute Certification of Uncollected Real Estate Taxes

Keith Martin made a motion, seconded by Tim Lausch to approve and execute the Certification of Uncollected Real Estate Taxes in the amount of \$7,764.92. \* The motion was approved unanimously.

6. Approve PSATS Dues and Attendance at 2014 Convention

Keith Martin made a motion, seconded by Tim Lausch to pay the 2014 PSATS dues in the amount of \$1,466.00 (same as 2013) and authorize attendance to the convention on April 13-16, 2014 for the Township Manager, Road Master and up to 3 Board of Supervisors members. \* The motion was approved unanimously.

7. Hackman Road Pipe Replacement Project

Keith Martin made a motion, seconded by Tim Lausch to approve payment to LGH in the amount of \$14,650 which represents 85% of the cost. Final 15% will be due in Spring once all the grass is established in a manner acceptable to the Township. \* The motion was approved unanimously.

**Executive Session**

Keith Martin made a motion, seconded by Tim Lausch to enter into Executive Session at 8:00 PM to discuss potential litigation. \* The motion was approved unanimously.

Keith Martin made a motion, seconded by Tim Lausch to exit Executive Session at 8:30 PM. \* The motion was approved unanimously.

Keith Martin made a motion, seconded by Tim Lausch to execute and approve the Release and Confidentiality Agreement with Brenda and William Ulrich, 190 Woodchuck Drive, Ephrata. \* The motion was approved unanimously.

**Bills to be Paid**

General Fund

Keith Martin made a motion, seconded by Tim Lausch, to approve the General Fund bills totaling \$64,540.86 for the month of December. \* The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Tim Lausch, to approve the Recreation Fund bills totaling \$132.70 for the month of December. \* The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Tim Lausch, to approve the Sewer Fund bills totaling \$4,484.23 for the month of December. \* The motion was approved unanimously.

**Reports for the Month**

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
4. Planning Commission Minutes
5. Engineer's Report

**Adjournment**

Keith Martin made a motion, seconded by Tim Lausch, to adjourn the meeting at 9:05 P.M. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice Chairman and Secretary