

CLAY TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING MINUTES
December 31, 2013

The Supervisors of Clay Township met on a specially scheduled meeting date of December 31, 2013, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, and Justin Harnish, Vice-Chairman and Keith Martin, Secretary.

Bruce Leisey, Township Manager was also in attendance.

Tim Lausch called the meeting to order at 7:03 a.m.

Visitors

None

Engineer's Report

None

Old Business

1. Approve 2014 Budget

Justin Harnish made a motion, seconded by Keith Martin to approve the 2014 Budget with one change on the Recreation Budget under revenue 392.010 Transfer to General Fund should read \$27,000 and total revenue of \$195,825 (this was a typo on the budget copy in the agenda packet).

* The motion was unanimously approved.

** Keith Martin excused himself from the meeting at 7:30 a.m.**

2. Approve Proposal to Replace Roof on Old Office Building

Justin Harnish made a motion, seconded by Tim Lausch to award the roof replacement contract to Horst Exteriors, LLC, Terre Hill at a cost of \$9,000 which was the lowest of three bid quotes. * The motion was unanimously approved.

New Business

1. Approve 2014 Mobile Home Park Permits

Justin Harnish made a motion, seconded by Tim Lausch to approve the 2014 Mobile Home Park Permit renewals for the 2014 calendar year for Blue Bell Mobile Home Park, Country Lane Village Mobile Home Park, Meadow Valley Estates North, Countryside Enterprises and Clay School Acres. * The motion was unanimously approved.

2. Approve Advertising for Special Meeting

Justin Harnish made a motion, seconded by Tim Lausch to approve advertising of a Special Meeting to conduct interviews with potential Supervisor candidates once a date has been determined. * The motion was unanimously approved.

Bills to be Paid

General Fund

Justin Harnish made a motion, seconded by Tim Lausch, to approve the General Fund bills totaling \$5,354.46 for the month of December. * The motion was approved unanimously.

Rec Fund

Justin Harnish made a motion, seconded by Tim Lausch, to approve the Recreation Fund bills totaling \$45.04 for the month of December. * The motion was approved unanimously.

Adjournment

Justin Harnish made a motion, seconded by Tim Lausch, to adjourn the meeting at 7:55 a.m. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Justin Harnish, Vice-Chairman

Keith Martin, Secretary