

CLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
April 8, 2013

The Supervisors of Clay Township met on a regularly scheduled meeting date of April 8, 2013, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman; Justin Harnish, Vice-Chairman and Keith Martin, Secretary.

Clay Township employee present was Bruce Leisey, Township Manager. Also present were Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:03 p.m.

**Meeting Minutes**

Keith Martin made a motion, seconded by Justin Harnish, to approve the March 11, 2013 meeting minutes as printed in the April 8, 2013 agenda. \* The motion was approved unanimously.

**Treasurer's Report**

Justin Harnish made a motion, seconded by Keith Martin, to approve the Treasurer's Report for the month of March, 2013. \*The motion was approved unanimously.

**Visitors**

1. NLCRPD Annual Report – Chief David Steffen

Chief Steffen presented a brief overview of the 2012 Annual Report of the NLCRPD.

2. Joe Patterson – Historic Preservation Trust of Lancaster County

Joe Patterson, Executive Director, gave a brief overview of the history and mission of the Lancaster County Historic Preservation Trust.

**Engineer's Report**

1. HomeTowne Square – Final Land Development Plan PHII

This item was tabled until the next meeting.

2. Glenn & Anita Martin Stormwater Plan– Escrow Release Request

Justin Harnish made a motion, seconded by Keith Martin to approve the waiver of the as-built plan and release of the escrow in the full amount of \$16,946.16. The Township Engineer recommended this waiver based upon the scope of the project and more importantly the level of supervision Hanover Engineering had at the site during construction. \* The motion was unanimously approved.

3. Roger & Jolene Weaver – Sewage Planning Module

Keith Martin made a motion, seconded by Justin Harnish to execute and forward the Weaver Sewage Planning Module to DEP. \* The motion was unanimously approved.

\*\* Keith Martin abstained from discussion on Items 4 and 5 because of a conflict. \*\*

4. Countryside Enterprises Drainage Easement Agreement

After discussion it was decided to table action until there is clarification as to whether Developer's final plan of action may be modified in consideration of the numerous waivers required under the current Plan submission. No decisions were made at this time.

5. Countryside Enterprise – Time Extension

After review, Justin Harnish made a motion, seconded by Tim Lausch to approve a time extension for Countryside Enterprises. The new deadline date for action to be taken is 6/14/13. \* The motion was unanimously approved with Keith Martin abstaining from the vote.

**Old Business**

1. Wildflower Pond

It was discussed that Kimett and Ecternach have forwarded the escrow amount to Attorney Young. The project is ready to be started.

No other decisions were made at this time.

2. Charity Gardens Pipe Inspection

Bob Lynn has received one quotation which was too high. He will acquire more quotes and report back at next meeting.

No other decisions were made at this time.

**New Business**

1. Approve and Execute MOU LCCD

Keith Martin made a motion, seconded by Justin Harnish to approve and execute the Memorandum of Understanding with Lancaster County Conservation District. \* The motion was unanimously approved.

2. Approve PA Environment Bike Ride and usage of Snyder Park Facilities

Justin Harnish made a motion, seconded by Keith Martin to approve the PA Environment Bike Ride on May 18 and allow usage of Snyder Park as a rest stop. \* The motion was unanimously approved.

3. Appoint Bruce Leisey as PSATS Voting Delegate

Justin Harnish made a motion, seconded by Keith Martin to appoint Bruce Leisey as the voting delegate at the PSATS convention. \* The motion was unanimously approved.

4. Approve PSATS 2013 Proposed Resolutions and ByLaw Changes

Keith Martin made a motion, seconded by Justin Harnish to authorize Bruce Leisey to vote for Resolution and ByLaw changes recommended by PSATS. \* The motion was unanimously approved.

5. Clay School Road Curve Safety Marking

Keith Martin made a motion, seconded by Justin Harnish to authorize Bob Lynn to get a quote on curve ahead slow signage and installing reflectors in the middle of the road. \* The motion was unanimously approved.

6. Approve Covered Bridge Metric Century Bike Ride

Justin Harnish made a motion, seconded by Keith Martin to approve use of the Township roads as listed in route for the Covered Bridge Metric Century Bike Ride on Sunday, August 18, 2013. \* The motion was unanimously approved.

7. Review Request for Plan Modification for Lot 19 Clearview Gardens

Keith Martin made a motion, seconded by Justin Harnish to approve relocation of the driveway entrance for Lot 19 from Bloomfield Drive to Harvest Drive as per plan submitted by Landmark Homes. A note must be put on a deed to be recorded to reflect change. \* The motion was unanimously approved.

8. Approve Authorization to prepare revisions to the Stormwater Ordinance in Compliance with Countywide Act 167 Plan

Keith Martin made a motion, seconded by Justin Harnish to authorize Bob Lynn and Kenlem Shirk to prepare documentation to revise the Clay Township Stormwater Ordinance to comply with Countywide Act 167 Plan which has been updated. \* The motion was unanimously approved.

9. Approve advertising for 2012 Audit Meeting and Road Inspection Meeting

Justin Harnish made a motion, seconded by Keith Martin to approve advertising for the 2012 Audit Meeting and Road Inspection Meeting after meeting dates are confirmed. \* The motion was unanimously approved.

10. Authorize Preparation of Rock Road Bridge Repair Bid Package

Justin Harnish made a motion, seconded by Keith Martin to authorize Bob Lynn to prepare bid documents for scout protection, repair and painting of super structure as needed. \* The motion was unanimously approved.

11. Award Parking Lot Paving Bids

Justin Harnish made a motion, seconded by Keith Martin to reject paving bids. \* The motion was unanimously approved.

Justin Harnish made a motion, seconded by Keith Martin to rebid with options to pave Snyder Park parking lot with 2" or 3" paving and the Municipal parking lot with 1" or 1.5" on existing paving and 3" on gravel with alternative bids on milling existing paving. \* The motion was unanimously approved.

Justin Harnish made a motion, seconded by Keith Martin to rebid the Snyder Park paving bid with 2" and 3" paving. \* The motion was unanimously approved.

12. DCNR Park Grant Update

Bruce Leisey updated the Board of Supervisors on the status of the application.

No decisions were made at this time.

13. Girl Scout Road Bridge

It was discussed that Bob Lynn, Tim Lausch and Earl Stauffer will meet at the bridge to discuss repair options.

No decisions were made at this time.

\*\* Keith Martin excused himself from the meeting. \*\*

14. Add Extension of Sharp Avenue to Woodcorner Road and Enterprise Lane to Wissler Road to Township Zoning map

Justin Harnish made a motion, seconded by Tim Lausch to authorize Bob Lynn to prepare documentation to add the extension of Sharp Avenue to Woodcorner Road and add Enterprise Lane to Wissler Road on the official Township Zoning map. \* The motion was approved unanimously.

### **Bills to be Paid**

#### **General Fund**

Justin Harnish made a motion, seconded by Keith Martin, to approve the General Fund bills totaling \$31,060.30 for the month of March. \*The motion was approved unanimously.

#### **Rec Fund**

Justin Harnish made a motion, seconded by Keith Martin, to approve the Recreation Fund bills totaling \$553.00 for the month of March. \*The motion was approved unanimously.

#### **Sewer Fund**

Justin Harnish made a motion, seconded by Keith Martin, to approve the Sewer Fund bills totaling \$2,840.57 for the month of March. \*The motion was approved unanimously.

### **Reports for the Month**

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
4. Engineer's Report

**Adjournment**

Justin Harnish made a motion, seconded by Tim Lausch, to adjourn the meeting at 10:10 P.M. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Justin Harnish, Vice-Chairman

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Keith Martin, Secretary