

CLAY TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
September 27, 2022

The Supervisors of Clay Township met on an advertised meeting date of September 27, 2022, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Wendy Hackman, Administrative Assistant, Bob Lynn, Hanover Engineering and Jennifer Mejia, Mejia Law Group were present.

Timothy Lausch called the meeting to order at 7:05 AM

**Meeting Minutes**

The meeting minutes from the 8/23/22 meeting were tabled at this time.

**Visitors**

None

**Engineer's Report**

None

**Old Business**

1. EMS Administrative Authority Proposal

Keith Martin informed the Board of Supervisors that the Township's letter of intent was sent to the EMS Authority Sub Committee. Keith said that he and Bruce continue to work on this item.

2. Notice of Violation – 480 North Clay Road

Jennifer Mejia reviewed the Notice of Violation for 480 North Clay Road with the Board of Supervisors.

There was discussion on the dates of the NOV, the current condition of the property and the next steps to be taken.

Gary Landis made a motion, seconded by Keith Martin to authorize Jennifer Mejia to file a complaint on the property with the Magisterial District Judge. \* The motion was approved unanimously.

**New Business**

1. YWAM – Discussion on Zoning Hearing Conditions

Jennifer Mejia reviewed the proposed conditions received from Dwight Yoder, YWAM’s counsel, with the Board of Supervisors.

The Board of Supervisors authorized Jennifer Mejia to draft a response to the proposed conditions and obtain a transcript of the zoning hearing for the Township’s record.

**Bills To Be Paid**

Keith Martin made a motion, seconded by Gary Landis to approve General Fund bills in the amount of \$5.00. \* The motion was unanimously approved.

**Executive Session**

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 8:18 AM to discuss Personnel Issue and Potential Litigation. \* The motion was unanimously approved.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 9:08 AM. \* The motion was unanimously approved.

There was discussion on the interpretation of the Refreshing Mountain Camp Zoning Hearing Decision dated August 4, 2022.

No decisions were made at this time.

**Adjournment**

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:30 AM. \* The motion was approved unanimously.

Clay Township Board of Supervisors

---

Timothy Lausch, Chairman

---

Keith Martin, Vice Chairman

---

Gary Landis, Secretary