

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
September 26, 2017

The Supervisors of Clay Township met on a regularly scheduled meeting date of September 26, 2017, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Bruce Leisey, Township Manager and Earl Stauffer, Road Master were also in attendance.

Tim Lausch called the meeting to order at 7:00 a.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the minutes from the August 22, 2017 meeting as printed in the September 26, 2017 agenda. * The motion was unanimously approved.

Visitors

None

Engineer's Report

1. Ephrata Auto Service – Escrow Release Request

The Township Manager informed the Board of Supervisors that Walter Martin of Ephrata Auto Service had provided the Township with a Letter of Credit in May 2000 in the amount of \$5,885.00 to guarantee completion of paving of wearing course for the parking lot of his business.

Since that time, the paving has been completed. The Township Staff has searched the files but, there is no record of the Board of Supervisors officially releasing the escrow or a record of the original Letter of Credit.

Since there is no original Letter of Credit on file, the Township Staff believes the escrow release was approved but cannot find legal authority in the minutes.

Keith Martin made a motion, seconded by Gary Landis to approve release of the escrow in the amount of \$5,885.00. * The motion was unanimously approved.

2. Rachel Martin and Keith and Amanda Martin MOU

Gary Landis made a motion, seconded by Tim Lausch to approve the Martin MOU. * The motion was unanimously approved with Keith Martin abstaining from the vote.

3. DOVE Fellowship MOU, Stormwater Management, Emergency Access and Land Development Agreements

Gary Landis made a motion, seconded by Keith Martin to approve the DOVE MOU, Stormwater Management, Emergency Access and Land Development Agreements. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to approve the DOVE improvement guaranty in the amount of \$133,833.02. * The motion was unanimously approved.

** Keith Martin excused himself from the meeting at 8:45 AM **

Old Business

1. HomeTowne Square – change street lights to LED

Bruce Leisey informed the Board of Supervisors that HomeTowne Square HOA and Landmark Builders are in agreement with the change over from high pressure sodium lights to LED, which will use less electric and be less costly to maintain.

Gary Landis made a motion, seconded by Tim Lausch to approve the change of street lights in HomeTowne Square to LED. * The motion was unanimously approved.

2. Approve Resolution Regarding Two Cousins LOC

Gary Landis made a motion, seconded by Tim Laush to authorize the Township Manager to take all steps necessary to maintain a proper financial guarantee for the Wildflower Commons Shopping Center. * The motion was unanimously approved.

New Business

1. Road Master Update

Earl Stauffer, Road Master, reviewed his monthly report with the Board of Supervisors.

Earl said that because of the weather and delays seal coating has been canceled this year and written notification will be sent to Stewart & Tate. The work will be rebid next year.

Earl also expressed concerns with the paving completed on Yummerdall Road. Earl said the road edges are not straight.

There was also discussion on the new park pavilion water issues.

2. LCSTS Convention Attendance and Dues

Gary Landis made a motion, seconded by Tim Lausch to approve attendance for Bruce Leisey, Gary Landis and Tim Lausch for the convention on November 4, 2017 in the amount of \$40.00 and approve the 2018 dues in the amount of \$30.00. * The motion was unanimously approved.

3. Township Manager Update

Bruce Leisey, Township Manager, reviewed his monthly report with the Board of Supervisors.

4. PSATS Fall Forum

Tim Lausch made a motion, seconded by Gary Landis to authorize attendance for Gary Landis to the PSATs Fall Forum on October 30 and 31st 2017 in the amount of \$99.00. * The motion was unanimously approved.

Adjournment

Gary Landis made a motion, seconded by Tim Lausch, to adjourn the meeting at 9:06 a.m. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary