

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
September 12, 2022

The Supervisors of Clay Township met on a regularly scheduled meeting date of September 12, 2022, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also, present was Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Bob Lynn of Hanover Engineering, Township Engineer.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 6:33 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the August 8, 2022, meeting minutes. * The motion was unanimously approved.

Treasurer's Report

Keith Martin made a motion, seconded by Gary Landis to approve the Treasurer's Report for August 2022. * The motion was unanimously approved.

Engineer's Report

1. Springville Mennonite School – Waiver of Subdivision 22-06

Bob Lynn reviewed the waiver request with the Board of Supervisors.

The plan is a subdivision for the farm located at 538 Springville Road. The property is approximately 77.94 acres in size and straddles the boundary lines of Clay Township, West Cocalico Township and Ephrata Township. The northwester portion of the property, approximately 28.43 acres, is located in Clay Township. The portion of the property within Clay Township is zoned Agricultural. The existing farm buildings are located within the Ephrata Township portion. The property tax parcel number is assigned to Ephrata Township with the

Lancaster County Tax Assessment Office. Also, in Ephrata Township, along Springville Road, is the building used for a schoolhouse by Springville Mennonite School. The owner is proposing to divide the farm into two lots. One lot, entirely in Ephrata Township, will be approximately 4.0 acres and include the school. The remaining 74 acres will remain as a single lot, partially located in Clay, West Cocalico and Ephrata Townships.

Keith Martin made a motion, seconded by Gary Landis to defer the Springville Mennonite School Subdivision plan to Ephrata Township. * The motion was unanimously approved.

2. Wanda and Marlin Martin – Request for Time Extension SWM Plan 22-05

Bruce Leisey reviewed the time extension request with the Board of Supervisors.

After review, Gary Landis made a motion, seconded by Keith Martin to approve the requested 60-day time extension request for Wanda and Marlin Martin SWM Plan. * The motion was unanimously approved.

3. Stephen Martin – As Built Plan Approval and Escrow Release

Bruce Leisey reviewed with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to accept the As Built Plans and release cash escrow in full in the amount of \$2,500 contingent on receiving a copy of the Notice of Termination for the NPDES permit. * The motion was unanimously approved.

4. Approve Advertising of Update to Stormwater Management Ordinance

This item was tabled until the August 27, 2022 meeting.

Old Business

1. Discussion on Joining EMS Authority

Keith Martin gave an update overview of the meetings and discussions that have been held regarding potentially joining the EMS Authority.

Keith Martin stated that the Clay Township Board of Supervisors are looking for the best option for all residents within the Township.

There were questions from the audience regarding funding, mutual aid coverage and insurance billing.

Keith Martin stated that those are all items that they are still investigating.

Keith Martin asked if the Board of Supervisors would be comfortable with sending a letter to the EMS Authority Exploratory Committee stating that Clay Township has not made a final decision, but the Board is inclined to say that Clay Township is not interested in becoming a member of the EMS Authority at this time.

Keith Martin stated that Clay Township will still explore other options which include contracting with the EMS Authority or other EMS providers.

Tim Lausch and Gary Landis stated that there are still a lot of unanswered questions regarding the EMS Authority.

Keith Martin made a motion, seconded by Gary Landis to authorize Bruce Leisey to send a letter of intent to the EMS Authority Exploratory Committee stating that with the current information provided, Clay Township does not intend to join the Authority as a member. * The motion was unanimously approved.

Visitors

1. Ephrata Public Library – Penny Talbert

Penny Talbert gave an overview of the activities at the library over the last year. The library continues to offer a diverse collection of print and digital items curated by profession librarians. Ebook and eaudiobook use has skyrocketed and demand continues to grow. Reference services, technology assistance and readers' advisory continue to be on high demand. A full menu of workforce development and digital literacy courses has been added, funded by a grant from the Department of Labor and Industry. There were 3,573 children, tweens and teens who participated in the 2022 Summer Reading Program and 1,523 children participated in GO Lancaster which encourages kids to get outdoors and visit area parks.

Penny Talbert requested on behalf of the Board of the Ephrata Public Library a donation in the amount of \$26,700 in 2023.

The Board of Supervisors thanked Penny Talbert for the update and all the work the library does for the community.

No decision on the 2023 donation was made at this time.

New Business

1. Approve Update to Employment Continuation Policy

Bruce Leisey reviewed the updated policy with the Board of Supervisors.

Gary Landis made a motion, seconded by Keith Martin to approve the updated policy which includes eligibility of medical coverage for employees on paid or unpaid leave for up to 6 months after the leave begins. * The motion was approved unanimously.

2. Approve Non-Uniform Pension MMO for 2023

Bruce Leisey reviewed the MMO in 2023 for the Non-Uniform Pension with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve the Non-Uniform Pension MMO for 2023 in the amount of \$25,587.00. * The motion was approved unanimously.

3. 130 Mt Olive Lane – Handicap Parking Space Application

Bruce Leisey reviewed the request with the Board of Supervisors.

The applicant states that with multiple cars in the home (3 cars) for the 3 residents, the problem of “stacking” occurs requiring the movement of cars because one is blocking the other’s exit.

Bruce Leisey stated that the home does have a one car garage and a fairly level driveway to provide access to the home.

The Township Solicitor reviewed applicable statute (PA Const Stat Ann §3554(d)) and shared a publication prepared by Disability Rights Pennsylvania addressing requests for reserved residential parking spaces on municipal streets.

After discussion, Gary Landis made a motion, seconded by Keith Martin to deny the request for a handicap parking space at 130 Mt Olive Lane, it was agreed that a handicap parking space located in front of your residence would not provide the closest parking location or provide a designated space for your use only.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$38,164.15 for the month of August. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$2,041.61 for the month of August. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$16,022.70 for the month of August. * The motion was approved unanimously.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 9:30 P.M. to discuss Personnel Issues and Potential Litigation. * The motion approved unanimously.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 9:45 P. M. * The motion was approved unanimously.

Bruce Leisey reviewed the Employee Suspension Agreement for Donald Moyer Jr. with the Board of Supervisors and stated that he will schedule a meeting next week to have the agreement signed.

No other decisions were made at this time.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. Planning Commission Minutes
4. Solicitor's Report
5. Engineer's Report
6. Manager's Report
7. Road Master's Report
8. Zoning Officer's Report

9. Review Zoning Hearing Applications

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 9:50 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary