

CLAY TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
October 25, 2022

The Supervisors of Clay Township met on an advertised meeting date of October 25, 2022, at 7:00 AM at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice President and Gary Landis, Secretary.

Bruce Leisey, Township Manager and Wendy Hackman, Administrative Assistant were present.

Timothy Lausch called the meeting to order at 7:07 AM

**Meeting Minutes**

Gary Landis made a motion, seconded by Keith Martin to approve the August 23, 2022 meeting minutes. \* The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis to approve the September 27, 2022 meeting minutes. \* The motion was approved unanimously.

**Visitors**

None

**Engineer's Report**

None

**Old Business**

1. EMS Administrative Authority Proposal

Bruce Leisey said that the Township is still collecting data on the proposal. November 22, 2022 is the final date for a decision.

2. Discussion on Update to Stormwater Management Ordinance

Bruce Leisey reviewed Appendix A-2 – Application for Agricultural Stormwater Exemption with the Board of Supervisors. There was discussion on what zoning districts would be eligible for the exemption.

It was agreed that farms in Agricultural and Agricultural Transition zoning would be eligible for the exemption and farms in any other zoning district would be reviewed on an individual basis for eligibility if they met all the requirements.

Keith Martin made a motion, seconded by Gary Landis to approve advertising of the updated Stormwater Management Ordinance for adoption on 11/14/2022. \* The motion was approved unanimously.

**New Business**

1. Approve Proposal to Update Pension Plan Legal Documents

Bruce Leisey reviewed a quote to update the Pension Plan Legal Document in the amount of \$1,000.

Gary Landis made a motion, seconded by Keith Martin to approve the update of the Legal Documents in the amount of \$1,000. \* The motion was approved unanimously.

2. Approve Attendance at LCATS meeting on 11/7/2022

Keith Martin made a motion, seconded by Gary Landis to approve attendance to the meeting for Gary Landis and Bruce Leisey in the amount of \$44.00. \* The motion was approved unanimously.

3. Approve Wissler Road Bridge – Payment Application #2

Bruce Leisey reviewed the final payment application with the Board of Supervisors.

Gary Landis made a motion, seconded by Keith Martin to approve payment application #2 in the amount of \$5,099.60 to Lobar Associates, Inc for Wissler Road bridge repair. \* The motion was approved unanimously.

4. Approve LCATS dues for 2023

Keith Martin made a motion, seconded by Gary Landis to approve the 2023 LCATS dues in the amount of \$30.00. \* The motion was approved unanimously.

### **Bills To Be Paid**

Gary Landis made a motion, seconded by Keith Martin to approve General Fund bills in the amount of \$5,099.60. \* The motion was unanimously approved.

### **New Business – Cont**

5. 2023 Budget Discussion

Bruce Leisey presented an overview of the proposed 2023 budget.

### **Executive Session**

Gary Landis made a motion, seconded by Keith Martin to enter into Executive Session at 8:20 AM to discuss Personnel Issue and Potential Litigation. \* The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 8:43 AM. \* The motion was unanimously approved.

There was discussion on property maintenance issues. Bruce Leisey informed the Board of Supervisors that Lot #17 at Red Maple mobile home park was condemned. The property has been posted and the owner has been notified.

No decisions were made at this time.

**Adjournment**

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 8:52 AM. \* The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice Chairman

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Gary Landis, Secretary