

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
November 9, 2015

The Supervisors of Clay Township met on a regularly scheduled meeting date of November 9, 2015, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman and Vice-Chairman, Keith Martin. Secretary, Gary Landis was absent due to a work schedule conflict.

Clay Township employee present was Bruce Leisey, Township Manager. Also present was Bob Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Shirk and Mejia, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Timothy Lausch called the Meeting to order at 7:00 p.m.

Meeting Minutes

Keith Martin made a motion, seconded by Tim Lausch to approve the October 12, 2015 meeting minutes as printed in the November 9, 2015 agenda. * The motion was approved unanimously.

Treasurer's Report

Keith Martin made a motion, seconded by Tim Lausch, to approve the Treasurer's Report for the month of October, 2015. *The motion was approved unanimously.

Visitors

1. Lou Katz

Mr. Katz brought to the Board of Supervisor's attention the following items: 1.) Passed along a Thank You to Township staff for solving an issue he incurred at his residence. 2.) Parking along Clay School Road on the North side across from the new Townhouses. 3.) There are still trucks and trailers parking on the roads in Clearview Gardens development.

The Township Staff will contact the Police Department regarding parking over the white line on Clay School Road and also look into current no parking restrictions along the road.

Township Staff also stated that the no truck and trailer parking signs for the Clearview Gardens development have been ordered and will be installed once they arrive.

Keith Martin made a motion, seconded by Tim Lausch to approve advertising for no parking along North side of Clay School Road if not already included in existing no parking Ordinance. * The motion was approved unanimously.

2. Barbara McCaffrey

Ms. McCaffrey inquired regarding the amount of the 2016 Township donation to the library.

The Township Manager informed her that the current draft 2016 Budget has the donation amount at \$21,000 the same as 2015.

No decisions were made at this time.

Engineer's Report

1. HomeTowne Square – Escrow Release Phase 1

After review, Keith Martin made a motion, seconded by Tim Lausch to release escrow in the amount of \$92,130.50 leaving a balance of \$211,415.79 per the recommendation from Hanover Engineering in the letter dated 10/20/15. * The motion was unanimously approved.

2. Bethany Gardens – Street Dedication

After discussion, Keith Martin made a motion, seconded by Tim Lausch to approve a Letter of Credit in the amount of \$46,688.63 for maintenance guaranty on streets in Bethany Gardens development, authorize execution of deed for streets, MOU and Resolution #110915 to accept a Deed In Lieu of Condemnation for Mt. Olive Lane and Bethlehem Lane. * The motion was unanimously approved.

3. Peaceable Animal Kingdom – Storm Water Concept

The Board of Supervisors is favorable to consider reduction of the stormwater management easement from 20' to 15' as indicated on stormwater concept plan #4.

No decisions were made at this time.

4. HomeTowne Square – Hackman Road Street Dedication

Bob Lynn stated that video of the stormwater pipes show a significant sag in the pipe adjacent to the south side of Inlet 9, approximately 20 feet in length. Hanover Engineering recommends that the sag be further investigated and repaired.

The dedication process will be table until the repair is completed.

New Business

1. Real Estate Tax Exoneration for 300 Liberty Street

After review, Keith Martin made a motion, seconded by Tim Lausch to approve the tax exoneration in the amount of \$10.87 for Joseph & Jane Higdon, 300 Liberty Street, Ephrata. * The motion was unanimously approved.

2. Preliminary Budget Review

There was discussion of the General Fund and Liquid Fuel 2016 Budgets. Specific items discussed were road projects, donations, capital improvements and equipment purchases.

No decisions were made at this time.

3. Approve Advertising of Intent to Appoint Weinhold Nickel to Perform 2015 Audit

Keith Martin made a motion, seconded by Tim Lausch to approve advertising of Intent to Appoint Weinhold Nickel to perform the 2015 Audit. * The motion was unanimously approved.

4. Wildflower Pond

Mr. Gil Weliver asked about the status of the Wildflower Pond HOA.

There was discussion on the status of the street dedication process and resident's concerns with assuming the HOA responsibilities.

No decisions were made at this time.

Executive Session

Keith Martin made a motion, seconded by Tim Lausch to enter into Executive Session at 8:20 PM to discuss Potential Litigation and Personnel Issues. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Tim Lausch to exit Executive Session at 9:30 PM. * The motion was unanimously approved.

Keith Martin announced that Dale Stahl has submitted a letter to inform the Board of Supervisors of his desire to retire from the Zoning Office position effective 12/31/2015.

The Board of Supervisors accepted his request.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Tim Lausch, to approve the General Fund bills totaling \$24,240.16 for the month of October. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Tim Lausch, to approve the Recreation Fund bills totaling \$606.50 for the month of October. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Tim Lausch, to approve the Sewer Fund bills totaling \$3,486.62 for the month of October. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. DMR
4. Engineer's Report
5. Manager's Report
6. Road Master's Report
7. Zoning Officer's Report

Adjournment

Keith Martin made a motion, seconded by Tim Lausch, to adjourn the meeting at 9:30 P.M. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

ABSENT

Gary Landis, Secretary