

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
November 27, 2018

The Supervisors of Clay Township met on a regularly scheduled meeting date of November 27, 2018, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Bruce Leisey, Township Manager was also present.

Timothy Lausch called the meeting to order at 7:14 a.m.

Meeting Minutes

Keith Martin made a motion, seconded by Tim Lausch to approve the October 23, 2018 meeting minutes as printed in the November 27, 2018 meeting agenda. * The motion was unanimously approved with Gary Landis abstaining from the vote.

Visitors

None

Engineer's Report

1. Weaver & Weaver Realty – Execute MOU and Stormwater Mgt Agreement

This item was tabled until the December 10, 2018 Board of Supervisors meeting.

Old Business

1. Gary Landis

Gary Landis informed the Board of Supervisors that the Northern Lancaster County Regional Police Department which provides police services to Clay Township was named as the 19th safest police coverage community in PA.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 7:40 AM to discuss drafting of new Sewer Service Agreement with the Ephrata Sewer Authority. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 8:15 AM. * The motion was approved unanimously.

New Business

1. Approve Advertising of 2019 Proposed Budget

Bruce Leisey reviewed the 2019 Proposed Budget with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to advertise the 2019 Proposed Budget as printed in the November 27, 2018 meeting packet. * The motion was unanimously approved.

2. Road Master Update

Gary Landis reviewed the Road Master Report for November in Earl Stauffer's absence.

3. Township Manager Update

The Township Manger updated the Board of Supervisors on the status of the budget and multiple third party inspection agency process.

4. Christmas Lunch

Gary Landis made a motion, seconded by Keith Martin to authorize payment of the cost of a Christmas lunch for employees on a date and location to be determined by Township Staff.

5. Approve Advertising for December Budget Approval Meeting

After review, Keith Martin made a motion, seconded by Gary Landis to approve advertise for a special meeting to approve the 2019 Budget and other items necessary on December 27, 2018 at 7:00 AM. * The motion was unanimously approved.

6. Approve Advertising of Intent to Contract with Independent Auditor

After discussion, Keith Martin made a motion, seconded by Gary Landis to approve advertising of the intent to consider appointment of Herbein & Co Inc. to conduct financial audit in lieu of elected auditors. * The motion was unanimously approved.

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:37 a.m. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary