

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
May 9, 2022

The Supervisors of Clay Township met on a regularly scheduled meeting date of May 9, 2022, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also, present was Bruce Leisey, Township Manager, Bob Lynn of Hanover Engineering, Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 6:35 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the April 11, 2022 meeting minutes. * The motion was unanimously approved.

Treasurer's Report

Keith Martin made a motion, seconded by Gary Landis to approve the Treasurer's Report for March 2022 and April 2022. * The motion was unanimously approved.

Visitors

None

Engineer's Report

1. Scott Witmer - Stormwater Management Plan

Bob Lynn reviewed the plan with the Board of Supervisors.

The Witmer's are proposing to construct a new dwelling, driveway and stormwater management facilities on their property located at 765 Leed Hill Road. The 10.5-acre property is located within the AG Transition Zoning District. Storm water will be managed by the installation of two infiltration basins.

After discussion, Keith Martin made a motion, seconded by Gary Landis to approve the plan contingent on compliance with Hanover Engineering letter dated 5/4/2022, financial security in the amount of \$51,526.29, and execution of Stormwater Management Agreement and Memorandum of Understanding regarding the installation of improvements. * The motion was unanimously approved.

2. Carl Wenger – Escrow Release and Waiver of As Built Plans

Bob Lynn reviewed the request with the Board of Supervisors.

After discussion, Gary Landis made a motion, seconded by Keith Martin to approve waiver of the requirement to provide as built plans, due to the fact all required site inspections were requested and performed and approve a full cash escrow release in the amount of \$17,094.00. * The motion was unanimously approved.

3. Dwayne Weaver – Time Extension Request to Approve SWM Plan

Bruce Leisey reviewed the request with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve a 30-day time extension, which extends the deadline for making a decision on the plan until June 14, 2022. * The motion was unanimously approved.

Old Business

1. Township Welcome Signs

There was discussion on the installation of signs welcoming drivers into Clay Township. The Board of Supervisors authorized the purchase of signs previously and Gary Landis was inquiring as to the status of their installation.

Bruce Leisey will work with Gary Calik to coordinate the purchase and installation of the signs.

2. Sharp Shopper Stormwater Basin

Keith Martin inquired into the status of the Township Engineer's review of a potential modification to the Sharp Shopper stormwater management basin.

Bob Lynn stated he has begun the review process.

New Business

1. Discussion/Adopt of Resolution to Support and Authorize Advertisement of Public Hearing and Enactment of Ordinance Authorizing Incorporation of Administrative Services Authority

Rob Brady, Scott Kingsboro and Bob Enck, representatives of Northwest EMS updated the Board of Supervisors on the activities of the municipal subcommittee engaged by Northwest EMS to explore the possibility of delivering emergency medical services on a cost-effective and comprehensive regional basis.

Northwest EMS is requesting Municipalities being serviced adopt a resolution of support of the future consideration of an incorporation for a regional authority to administer EMS services.

There was discussion on issues and concerns related to the possible formation of an EMS Authority composed of some or all of the municipality's Northwest current services. Northwest believes the current funding mechanisms are insufficient to properly fund the operations, due to the current level of Medicare reimbursement, increased cost of operation and insurance reimbursement difficulties. Frustration was noted with the inability of the State Legislature to require insurance companies to forward reimbursements for ambulance costs directly to the EMS organizations instead of the patient. There is an increasing trend of patients receiving monies earmarked for costs associated with the transportation by EMS organizations and utilizing it for other expenses in lieu of paying their EMS bill.

The Board indicated support of the adoption of a resolution to participate in future meetings to learn more about the regional authority concept. Keith Martin indicated the adoption of the

resolution of support does not in any way constitute the Board of Supervisors agreement or nonagreement to participate or be a member in the regional authority.

Keith Martin made a motion, seconded by Gary Landis to adopt Resolution No. R050922, which supports the future consideration of an Authority to administer EMS services in Clay Township. * The motion was unanimously approved.

2. Execute Confirmation of Interest in Receiving MTF Grant Funds

After discussion, Gary Landis made a motion, seconded by Keith Martin to authorize Bruce Leisey to execute correspondence indicating interest in receiving MTF Grant funds. * The motion was unanimously approved.

3. 960 Maple Street – Authorization to File Lien for Unpaid Sewer Fees

Bruce Leisey reviewed the account with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to authorize the Township Solicitor to file a Municipal Lien on 960 Maple Street for nonpayment of 2021 Sewer fees and penalties. * The motion was unanimously approved.

4. Authorize Sale of Snowplow

After discussion it was decided to table action to give time to determine what the plow is worth and if we can repurpose it for another piece of equipment.

5. Approve C.M. High Preventative Maintenance Repair Request

Bruce Leisey reviewed the repair quote with the Board of Supervisors.

After discussion, Gary Landis made a motion, seconded by Keith Martin to approve cost estimate #2033 from CM High to replace metal backplates on signal heads at the Rt 322 and Clay School Road signal and repair or replace small manual controller in police door at a cost of \$2,857.66. * The motion was unanimously approved.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$49,022.60 for the month of April. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$1,051.92 for the month of April. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$9,086.79 for the month of April. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. Planning Commission Minutes
4. Solicitor’s Report
5. Engineer’s Report
6. Manager’s Report
7. Road Master’s Report
8. Zoning Officer’s Report

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 9:35 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary