

CLAY TOWNSHIP BOARD OF SUPERVISORS  
JOINT MEETING WITH THE AUDITORS  
MINUTES  
May 22, 2018

The Supervisors of Clay Township and the Clay Township Auditors met in a special meeting on May 22, 2018, at the Clay Township Municipal Building Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Township Code.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman, and Gary Landis, Secretary.

Auditors present were Tim Horst, Glenn Weaver and Craig Merkey.

Township employee present was Bruce Leisey, Township Manager and Treasurer. Also present was Linda Himeback and Megan Thompson, Herbein CPA, the Township's audit firm.

The meeting was called to order by Chairman Tim Lausch at 7:05 p.m.

**Discussion of 2017 Audit Report**

Linda Himeback and Megan Thompson, Herbein CPA, reviewed the 2017 financial statements with the Board of Supervisors and Township Auditors. Mrs. Himeback stated there were no audit issues discovered. Topics discussed in-depth were generally flattening of EIT revenue, Real Estate Tax revenue, Capital Improvement Fund and budgeting Long Term Capital Expense, and Police, Fire and Ambulance costs in comparison with other Herbein municipal clients.

Keith Martin made a motion, seconded by Gary Landis to accept the audit report and approve advertising of financial statements. \* The motion was unanimously approved.

## **Other Business**

### 1. Observations & Future Planning

There was discussion on the generation of additional revenue to offset costs for MS4 storm water projected expenses and budget for Capital Expenditures.

## **Adjourn**

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:45 p.m.

\* The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice-Chairman

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Gary Landis, Secretary