

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
March 24, 2020

The Supervisors of Clay Township met on an advertised meeting date of March 24, 2020, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present via tele-conference were Timothy Lausch, Chairman, Keith Martin, Vice-President, and Gary Landis, Secretary.

Bruce Leisey, Township Manager was present. Jennifer Mejia, Township Solicitor, was present via tele-conference.

Visitors: None

Timothy Lausch called the meeting to order at 7:00 a.m.

Meeting Minutes

Approval of the minutes from the February 25, 2020 meeting was tabled.

Old Business

None

New Business

None

Executive Session

Gary Landis made a motion, seconded by Keith Martin to enter into Executive Session at 7:03 AM to discuss personnel issues. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 8:18 AM. * The motion was approved unanimously.

There was discussion on employee work schedules because of COVID-19 pandemic.

Keith Martin made a motion, seconded by Gary Landis to modify staff work schedules due to COVID-19. The Public Works department will split into 2 teams and each team will work every other day. The Administrative Office will split and rotate each day with one person working in the office and the other from home. This schedule will be in place until 4/8/20. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to ratify the Clay Township Declaration of Disaster Emergency which was proclaimed on March 19, 2020 via individual contact with the Township Manager. * The motion was unanimously approved.

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 8:20 a.m. ** The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary