

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
March 22, 2022

The Supervisors of Clay Township met on an advertised meeting date of March 22, 2022, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-President and Gary Landis, Secretary.

Bruce Leisey, Township Manager was also present.

Timothy Lausch called the meeting to order at 7:08 a.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the January 25, 2022 meeting minutes. * The motion was approved unanimously.

Visitors

1. Lauren & Steve Ferreri – Middle Creek WMA

Lauren and Steve Ferreri manage the Middle Creek Wildlife Management Area (WMA), they updated the Board of Supervisors on recent activities at WMA. Projects recently completed and currently being worked on are an archery range open to the public and a grass restoration area.

There was discussion on utilizing the dam as a stormwater basin during the summer months.

Engineer's Report

1. First Response Team of America – Escrow Release Request and As Built Plan Approval

Township Staff reviewed Diehm & Sons letter dated 2/23/22 and Lititz Real Estate Co letter dated 2/23/22 with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve requested modification to eliminate 12X12 dumpster enclosure and concrete pad from the approved Land Development plan dated 4/9/18 (sheet 3 of 17), approve As Built plans and full balance escrow release in the amount of \$82,181.00. * The motion was unanimously approved.

2. Tom Zartman Jr – Request for Modification of Stormwater Ordinance

Township Staff reviewed Mr. Zartman’s request with the Board of Supervisors. Mr. Zartman has a 78.1-acre tract along Flintstone Road and Indian Run Road. An 8,400 sq ft barn is currently the only structure located on the property. Mr. Zartman is requesting approval to construct a 7,200 sq ft high tunnel structure to store ag products. Mr. Zartman is requesting a modification of the Stormwater Management Act of 1978 (Act 167) as amended by Act 15 of 2018 to construct a high tunnel structure that exceeds the 25% impervious area limitation.

Keith Martin made a motion, seconded by Gary Landis to approve the modification as requested.

* The motion was unanimously approved.

3. Stephen Martin – Escrow Release and As Built Plan Approval

Township Staff reviewed the Hanover letter dated 3/21/22 with the Board of Supervisors.

Gary Landis made a motion, seconded by Keith Martin to approve an escrow release in the amount of \$10,377.59, retaining a balance of \$2,500.00 for the completion of the As Built Plans.

* The motion was unanimously approved.

New Business

1. Appoint Recreation Board Member

After discussion, Keith Martin made a motion, seconded by Gary Landis approved to appoint Earl Stauffer, 220 Weidmansville Road, Ephrata to the Clay Township Recreation Board to a five-year term ending 12/31/2026. * The motion was unanimously approved.

2. Approve Lawn Maintenance Proposal

Bruce Leisey reviewed the proposal with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve proposal from Inch’s Natural Lawn Care to provide spring broadleaf weed control on 23 acres of grass at Snyder park, Charity Gardens park, Hopeland park and the municipal campus in the amount of \$2,911.93. * The motion was unanimously approved.

3. Approve 2021 Municipal Wasteload Management Report for Hopeland Sewer Plant

After review, Keith Martin made a motion, seconded by Gary Landis to approve and execute the 2021 Municipal Wasteload Management report for the Hopeland sewer plant. * The motion was unanimously approved.

4. Approve Attendance at 2022 PSATS Conference on April 24 – 27th

After discussion, Keith Martin made a motion, seconded by Gary Landis to approve cost of attendance to the 2022 PSATS Conference for the Board of Supervisors, Administrative Staff, Public Works Staff, Planning Commission member and Auditor. * The motion was unanimously approved.

5. Approve and Execute Lancaster County Conservation District MOU

Bruce Leisey reviewed the MOU with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve and execute the MOU with the Lancaster County Conservation District. * The motion was unanimously approved.

6. Park Pavilion Rental Requests

Bruce Leisey reviewed two park rental requests which include the use of outside activity vendors with the Board of Supervisors.

After discussion, Keith Martin made a motion, seconded by Gary Landis to approve the requests contingent on receipt of a Certificate of Insurance from the outside vendor or Event Insurance from the park renter. * The motion was unanimously approved.

7. Approve Filing of Street Light Assessment Liens

After discussion, Keith Martin made a motion, seconded by Gary Landis to approve filing a municipal lien on properties with past due balance located at 215 Jefferson Drive (2020 and 2021 Street Light Assessment) and 235 Jefferson Drive (2021 Street Light Assessment). * The motion was unanimously approved.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 9:05 a.m. to discuss Personnel Issues and Potential Litigation. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 9:45 a.m. * The motion was unanimously approved.

The Board of Supervisors authorized Bruce Leisey to send job requirements letter to Mike Boyer, GIS Technician.

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:48 a.m. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary