

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
June 28, 2022

The Supervisors of Clay Township met on an advertised meeting date of June 28, 2022, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-President and Gary Landis, Secretary.

Bruce Leisey, Township Manager was present.

Timothy Lausch called the meeting to order at 7:05 a.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the May 24, 2022, meeting minutes. * The motion was approved unanimously.

Visitors

None

Engineer's Report

None

Old Business

1. Deb Felak, Judge of Elections North

Keith Martin inquired if there was resolution to Deb Felak's request to utilize the Township Office kitchen area during election days. Deb asked to utilize the office kitchen for food and drink for volunteers working the polls during election day.

Bruce Leisey stated he was informed of the request and reviewed with staff. Bruce said there are no issues with the request and will follow up with Deb Felak.

Bruce Leisey noted that the Board of Supervisors previously approved a request from the Lancaster County Board of Elections to utilize the building for elections, so Deb Felak's request was determined to be an administrative decision that can be made by staff.

New Business

1. 1769 West Main Street – Approve and Execute ECHO Housing Agreement

Bruce Leisey reviewed Glenn Hoover’s request for ECHO Housing at 1769 West Main Street, Ephrata. The dwelling is currently used as a single-family dwelling and apartment. Mr. Hoover’s intent is to enlarge the apartment and reside in the apartment with a family member living in the single-family dwelling portion. The apartment appears to be a non-conforming use and approval of the ECHO Housing will bring the property into compliance with the regulations of the Zoning Ordinance. Mr. Hoover has executed an ECHO Housing Agreement.

Gary Landis made a motion, seconded by Keith Martin to approve and execute the ECHO House Agreement. * The motion was approved unanimously.

Executive Session

Gary Landis made a motion, seconded by Keith Martin to enter into Executive Session at 7:45 a.m. to discuss personnel matters. * The motion was approved unanimously.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 8:45 a.m. * The motion was approved unanimously.

Following discussion, the Board unanimously authorized the suspension with pay of public works employee, Donald Moyer Jr. as a result of criminal charges filed on June 28, 2022, by NLRPD. Suspension is effective immediately through July 12, 2022.

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 8:50 a.m. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary