

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
July 26, 2022

The Supervisors of Clay Township met on an advertised meeting date of July 26, 2022, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman and Gary Landis, Secretary. Keith Martin, Vice-President was absent from the meeting.

Bruce Leisey, Township Manager and Wendy Hackman, Administrative Assistant were present.

Timothy Lausch called the meeting to order at 7:06 a.m.

Bruce Leisey noted that the Board of Supervisors held an Executive Session on Tuesday, July 19, 2022 from 3:45 pm till 5:00 pm to interview a candidate for employment. No decisions were made at that time.

Meeting Minutes

Gary Landis made a motion, seconded by Tim Laush to approve the June 28, 2022, meeting minutes. * The motion was approved unanimously.

Visitors

None

Engineer's Report

None

Old Business

None

New Business

1. Brandt Zimmerman – Request for 5K Run Event on Township Roads

Brandt Zimmerman, owner of Ephrata Strength and Conditioning - 227 Wood Corner Road, reviewed his request with the Board of Supervisors. He would like to host a 5K run benefit event on Saturday, August 27, 2022. The race route will be Wood Corner Rd, West Burkholder Rd, Wissler Rd, Middle Creek Rd and Lincoln Rd. The event will be organized by Pretzel City Sports, Reading PA. Mr. Zimmerman also reviewed his medical and traffic safety policy and procedures for the event.

Gary Landis made a motion, seconded by Tim Lausch to approve the event request contingent on the Township receiving a Certificate of Insurance naming Clay Township as an additional insured and verification of the engagement of traffic control services as outlined in the letter dated 7/29/22 from Bruce Leisey. * The motion was approved unanimously.

2. Wissler Bridge Repair Project – Change Order Request

Bruce Leisey reviewed the change order request from Lobar Associates Inc with the Board of Supervisors. The change order includes a 60-day time extension to complete additional work and additional costs to extend cofferdam, additional concrete underpinning, additional rip rap along abutment and streambank scour protection in the amount of \$19,200.00.

After review, Gary Landis made a motion, seconded by Tim Lausch to approve the change order request in the amount of \$19,200.00 for the Wissler Bridge Repair Project. * The motion was approved unanimously.

Executive Session

Gary Landis made a motion, seconded by Tim Lausch to enter into Executive Session at 7:35 a.m. to discuss personnel matters. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Tim Lausch to exit Executive Session at 7:53 a.m. * The motion was approved unanimously.

Keith Martin was called at 7:36 a.m. to participate in Executive Session.

Gary Landis made a motion, seconded by Keith Martin to authorize Bruce Leisey to send an employment offer letter to applicant and begin the process for pre-employment screening. * The motion was approved unanimously.

Department Reports

Bruce Leisey, Township Manager reviewed open projects and issues currently being worked on by Township Staff.

No decisions were made at this time.

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 8:44 a.m. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary