

CLAY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
January 9, 2017

The Supervisors of Clay Township met on a regularly scheduled meeting date of January 9, 2017, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman , Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Clay Township employee, Bruce Leisey, Township Manager was absent due to family responsibilities and illness. Also present was Robert Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 7:00 p.m.

**Meeting Minutes**

Keith Martin made a motion, seconded by Tim Lausch to approve the December 12, 2016 meeting minutes as printed in the January 9, 2017 Agenda. \* The motion was unanimously approved.

**Treasurer's Report**

Gary Landis made a motion, seconded by Keith Martin to approve the Treasurer's Report for the month of December 2016. \* The motion was unanimously approved.

**Visitors**

1. James Martin, 615 Sunnyside Road

Mr. Martin was present and confirmed that "Children at Play" signs were placed on Sunnyside Road near his residence.

Bob Lynn, stated that he has not received the traffic information from the Police. He or Bruce Leisey will contact them to follow up.

## **Engineer's Report**

### 1. Countryside Enterprises – Time Extension

In a letter dated December 21, 2016 the Developer requested an extension of 120 days (through May 22, 2017) for the Township to review the Plan submitted. This will give Developer additional time to address plan review comments from the Township.

Gary Landis made a motion, seconded by Tim Lausch to approve the Developer's request for an extension of time. \* The motion was unanimously approved.

Keith Martin abstained from discussion and the vote due to a conflict arising out of his employment with Developer.

2. Gary Landis inquired regarding the status agreement between Two Cousins / Wildflower Pond. Jennifer Mejia responded that while the parties seemed to be in agreement, she has not heard from counsel in some time. She will follow up and inform the board of the status.
3. MS4 – Bob Lynn briefly explained the MS4 requirements and the waiver application preapproval request submitted by Township. There is a possible Grant program for up to \$200,000 with no matching requirement. Bob will update the Township as information becomes available.

## **Old Business**

None

## **New Business**

1. Approve payment of PSATS Dues for 2017. Motion to approve payment of PSATS invoice of December 1, 2016 made by Keith Martin, seconded by Gary Landis. Brief discussion regarding the value of the resources available through PSATS for both staff and the Board of Supervisors for a reasonable price. Motion was passed Unanimously.
2. 514 Foggy Bottom Road – request Relief to Install a 6' high solid fence. Jocelyn Kurtz and her husband were present to request approval to place a fence as further outlined in the written request and drawing she submitted to the Township.

Ms. Kurtz also presented a written statement from her neighbor, Robert Honeygone stating that he had no objection to the size or placement of the fence.

Keith Martin made a motion to approve Ms. Kurtz's request, seconded by Gary Landis, Motion passed unanimously.

3. Approve Certification of Uncollected Taxes to Lancaster County Tax Claim Bureau. Gary Landis made a motion to approve the certification and forwarding of the taxes, seconded by Keith Martin. Motion passed unanimously.

### **Executive Session**

Gary Landis made a Motion, seconded by Keith Martin for the Board to enter into executive session to discuss the enforcement of the Sewer Service Area Agreement with Ephrata Borough. The motion passed unanimously and the Board entered executive session at 7:40 p.m.

The Board returned and Keith Martin made a motion seconded by Gary Landis to come out of executive session at 8:05 p.m. The motion passed unanimously.

Keith Martin made a motion seconded by Gary Landis to approve the Solicitor sending a letter to Ephrata Borough to request a meeting between the Township and Borough to try and move forward the potential extension of service to 10 properties. The motion passed unanimously.

### **Bills to be Paid**

#### **General Fund**

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$19,795.18 for the month of December. \* The motion was approved unanimously.

#### **Rec Fund**

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$ 84.58 for the month of December. \* The motion was approved unanimously.

#### **Sewer Fund**

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$2,178 for the month of December. \* The motion was approved unanimously.

#### **Liquid Fuel Fund**

Keith Martin made a motion, seconded by Gary Landis to approve Liquid Fuel Fund bills totaling \$134, 426 for the 2016 Hunter Keystone Peterbilt.

**Reports for the Month**

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. Planning Commission Minutes
4. Engineer's Report
5. Manager's Report
6. Road Master's Report

**Adjournment**

Keith Martin made a motion, seconded by Tim Lausch, to adjourn the meeting at 8:30 P.M. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice Chairman

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Gary Landis, Secretary