

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
January 25, 2022

The Supervisors of Clay Township met on an advertised meeting date of January 25, 2022, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-President and Gary Landis, Secretary.

Bruce Leisey, Township Manager was also present.

Timothy Lausch called the meeting to order at 7:08 a.m.

Meeting Minutes

Keith Martin made a motion, seconded by Gary Landis to approve the December 22, 2021 meeting minutes. * The motion was approved unanimously.

Visitors

None

Engineer's Report

None

New Business

1. Accept Non-Uniformed Pension Plan Audit 2017 - 2020

Bruce Leisey reviewed the Audit with the Board of Supervisors. Bruce Leisey informed the Board of Supervisors of a Finding of incorrect Data Certification on Form AG 385 in 2019. This error resulted in an overpayment of State Aide.

After discussion, Gary Landis made a motion, seconded by Keith Martin to accept the Audit report with the Finding and authorize Bruce Leisey to refund the overpayment from the State Aide in the amount of \$4,902 plus interest earned on the monies through 1/25/2022. * The motion was unanimously approved.

2. Approve Use of Meeting Room for Polling Place

Bruce Leisey reviewed the request with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve request from the Lancaster County Board of Elections to use the meeting room on 5/16/22 and 5/17/22 as an election polling location. * The motion was unanimously approved.

3. Discussion on Purchase of Loader Forks and Power Washer

After discussion, Gary Landis made a motion, seconded by Keith Martin to approve purchase of Karcher Electric Hot Water Pressure Washer from Kochel Equipment, Elverson in the amount of \$5,300 and used loader forks from JL Hollinger, Manheim in the amount of \$3,000. * The motion was unanimously approved.

4. Approve and Execute ECHO Housing Agreement – 40 Wissler Road

Bruce Leisey reviewed the request with the Board of Supervisors. Bryan Moser is requesting permission to renovate the garage at 40 Wissler Road to be used as ECHO Housing. The Zoning Officer determined their plan meets the requirement of the Township's ECHO Housing requirements.

Gary Landis made a motion, seconded by Keith Martin to approve and execute the ECHO Housing Agreement for 40 Wissler Road, Ephrata. * The motion was unanimously approved.

Bills to be Paid

Keith Martin made a motion, seconded by Gary Landis to approve payment in the amount of \$34,980.30 for General Fund bills and \$174.00 for Sewer Fund bills. * The motion was unanimously approved.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 7:45 a.m. to discuss Personnel Issues and Potential Litigation. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Gary Landis to exit Executive Session at 8:15 a.m. * The motion was unanimously approved.

Keith Martin made a motion, seconded by Tim Laush to approve attendance to the Lancaster County GIS meeting on 2/4/22 for Mike Boyer. * The motion was unanimously approved.

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 8:30 a.m. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary