

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
February 23, 2016

The Supervisors of Clay Township met on a specially scheduled meeting date of February 23, 2016, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Bruce Leisey, Township Manager and Earl Stauffer, Road Master was also in attendance.

Timothy Lausch called the meeting to order at 7:05 a.m.

Meeting Minutes

Gary Landis made a motion, seconded by Tim Lausch to approve the January 26, 2016 meeting minutes as printed in the February 23, 2016 agenda. * The motion was approved unanimously.

* Keith Martin abstained from the vote since he was not in attendance at the meeting.

Visitors

None

Engineer's Report

None

Old Business

1. Update on Zoning Officer Position

Bruce Leisey, Township Manager, and Tim Lausch reviewed with the Board of Supervisors the four candidates they interviewed for the position.

After discussion, the Board of Supervisors authorized the Township Manager to set up a second interview for the two candidates that rank highest in scoring.

No other decisions were made at this time.

2. Update on Appointment of Planning Commission Member

Bruce Leisey, Township Manager, informed the Board of Supervisors that this appointment is on hold until the Zoning Officer position is filled.

3. Update on Stahl Retirement Recognition

Bruce Leisey reviewed the event details with the Board of Supervisors. The drop-in is scheduled for Thursday, February 25, 2016 from 5:00 – 7:00 PM.

4. Update on Safety Committee

Bruce Leisey will circulate dates available to meet to all Safety Committee members.

New Business

1. Approve Mobile Home Permits for 2016

After review, Keith Martin made a motion, seconded by Gary Landis to approve 2016 Mobile Home Park Renewal Permits. * The motion was approved unanimously.

Signed copies of the renewal permits will be sent out to the Park Owners.

2. E-Mail Address for Board of Supervisors

After discussion, It was agreed that Bruce Leisey will coordinate the set-up of the email accounts for the Board of Supervisors.

3. 2015 Municipal Wasteload Management Report

Bruce Leisey, Township Manager, informed the Board of Supervisors that Hanover Engineering and Clean Water are working on a response to the August 4, 2014 letter from DEP to include in the 2015 Report.

4. Cinders

Bruce Leisey, Township Manager, will modify the MS4 report to state cinders collected off streets will be stored at the Public Works property until Township Staff can get clarification if they can be used on stone roads in the Township.

5. Summer Public Works Employees

Bruce Leisey, Township Manager, will run ad in the Shopping News for the position. It was also discussed that Jeremy Kachel who was employed last summer would be interested in a position again this summer.

Bills to be Paid

Gary Landis made a motion, seconded by Tim Lausch to pay General Fund bills in the amount of \$82.24. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Tim Lausch to pay REC Fund bills in the amount of \$45.88. * The motion was approved unanimously.

Executive Session

Gary Landis made a motion, seconded by Tim Lausch to enter into Executive Session at 8:30 AM to discuss Potential Litigation. * The motion was approved unanimously.

Gary Landis made a motion, seconded by Tim Lausch to exit Executive at 9:00 AM. * The motion was approved unanimously.

Adjournment

Gary Landis made a motion, seconded by Tim Lausch, to adjourn the meeting at 9:02 a.m. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary