

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
February 11, 2019

The Supervisors of Clay Township met on a regularly scheduled meeting date of February 11, 2019, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also, present was Bruce Leisey, Township Manager, Robert Lynn of Hanover Engineering, Inc., Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 6:30 p.m.

Meeting Minutes

Keith Martin made a motion, seconded by Gary Landis to approve the January 14, 2019 meeting minutes with the addition on page 5, item #6 to the motion “until a building permit is applied for or a land development plan is submitted. * The motion was unanimously approved.

Treasurer’s Report

Gary Landis made a motion, seconded by Keith Martin to approve the Treasurer’s Report for the month of January 2019. * The motion was unanimously approved.

Visitors

1. NLCRPD Annual Report

Chief Steffen reviewed the NLCRPD 2018 Annual Report with the Board of Supervisors and audience.

Old Business

1. Approval to Submit Dirt and Gravel Grant Application

Bob Lynn and staff presented the proposed Dirt & Gravel Grant Application to the Board of Supervisors. The proposal includes widening the gutter and installing numerous check dams and two flow separators along Camp Road. Also includes installing an earthen berm level spreader along Stony Lane next to the intersection of Camp Road.

Gary Landis made a motion, seconded by Tim Lausch to authorize submittal of the grant application and execution of the documents by the Township Manager. * The motion was approved with Keith Martin abstaining from the vote since his property would be included in the grant application project.

Engineer's Report

1. Lincoln West Self Storage – Approve Execution of Exemption of Sewage Planning

After review, Keith Martin made a motion, seconded by Gary Landis to acknowledge execution of the Sewage Planning Module Exemption for the Lincoln West Self Storage project. * The motion was unanimously approved.

2. HomeTowne Square – Stormwater NOV

It was agreed that Landmark has not provided a solution to the Notice of Violation to the Board of Supervisors.

Gary Landis made a motion, seconded by Keith Martin to authorize the Township Solicitor to prepare complaint to enforce Notice of Violation against Landmark. * The motion was unanimously approved.

3. HomeTowne Square Phase 4

Bob Lynn reviewed Township Staff concerns with the submitted Phase 4 plan to send additional volumes of stormwater that was not accounted for in the Preliminary Plan to the Stoltzfus farm.

After discussion, it was decided to withhold a decision on the plan at this time to allow the AG Preserve Board more time to respond to the Township Staff's concerns with the additional water flowing to the Stoltzfus farm.

4. Blue Lake Builders – Escrow Release Request

Bob Lynn recommended the Board of Supervisors reject the escrow release request since the work yet to be completed is valued at more than the amount requested by the Developer for release.

Keith Martin made a motion, seconded by Gary Landis to reject the Blue Lake Builders escrow release request. Bruce Leisey will send a letter to the Developer. * The motion was unanimously approved.

5. Sharp Shopper – Approve Cost Opinion

After review, Gary Landis made a motion, seconded by Keith Martin to approve the Sharp Shopper Cost Opinion in the amount of \$957,439.40 for the proposed improvements with the project. * The motion was unanimously approved.

Old Business

2. Approve Advertising of Ordinance to Update to Current IBC, IRC & IPMC Standards

Jennifer Mejia reviewed the draft Ordinance with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve advertising of the Ordinance to adopt the 2015 International Building Code, International Residential Code, and Property Maintenance Code Standards. * The motion was unanimously approved.

3. Sewer Lateral and Manhole Investigation

Bob Lynn has not scheduled the night time study as of yet. The sewer laterals were televised and no excessive flows were found.

4. Hopeland Road School Bus Stop Ahead Sign Request

Bruce Leisey informed the Board of Supervisors if a sign is approved by PennDOT, the Township will be responsible to purchase, maintain and remove (when no longer necessary) the sign at their cost.

Keith Martin made a motion, seconded by Gary Landis to authorize Bruce Leisey to inform PennDOT of their approval. * The motion was unanimously approved.

New Business

1. Approve Durlach Mt. Airy Fire Police to provide traffic control for Penryn Fire Co Mud Sale 3/15 & 16, 2019

Bruce Leisey reviewed the request with the Board of Supervisors.

After review, Gary Landis made a motion, seconded by Keith Martin to authorize the Durlach Mt. Airy Fire Police to provide security, traffic control and crowd related control for the Penryn Fire Co Mud Sale 3/15 & 16, 2019. * The motion was unanimously approved.

2. Approve Mobile Home Permit Renewals for 2019

This agenda item was tabled until the next meeting.

3. Approve Attendance at PSATS Convention April 14-17, 2019

After discussion, Keith Martin made a motion, seconded by Gary Landis to approve the cost of attendance at the PSATS Convention for Gary Landis, Bruce Leisey, Keith Martin and Earl Stauffer. The Board of Supervisors also authorized Bruce Leisey to check if other Township Staff or Volunteers have any interest in attending. * The motion was unanimously approved.

4. Approval of Growing Greener Grant

Bob Lynn informed the Board of Supervisor that Clay Township was awarded a grant for Stormwater Education and Water Quality Monitoring in the amount of \$89,887 from PA DEP.

5. Approve Resolution to participate in Co-Operative Bidding on Road Work

After review, Gary Landis made a motion, seconded by Keith Martin to approve and execute Resolution #021119 to participate in a Co-Operative Bidding and Purchasing Agreement for the procurement of road work which includes 147,059 sq. yds bituminous chip seal, approximately 295,000 ft of line painting and 21,166 sq. yds of ultra thin bonding wearing course. * The motion was unanimously approved.

6. Execute Agreement of Usage of Municipal Building for Election Voting

Keith Martin made a motion, seconded by Gary Landis to authorize Bruce Leisey to execute the Agreement for use of the Township building as a polling location on May 21, 2019 and November 5, 2019. * The motion was unanimously approved.

7. Charity Gardens HOA Easement Light Right-of-Way

After review, Gary Landis made a motion, seconded by Keith Martin to approve and execute the Easement and Maintenance Agreement in order to have the Charity Gardens HOA install and maintain additional street lights along the portion of Agape Drive that abuts Charity Gardens Community Park. * The motion was unanimously approved.

Bills to be Paid

General Fund

Gary Landis made a motion, seconded by Keith Martin, to approve the General Fund bills totaling \$138,884.00 for the month of January. * The motion was approved unanimously.

Rec Fund

Gary Landis made a motion, seconded by Keith Martin, to approve the Recreation Fund bills totaling \$116.60 for the month of January. * The motion was approved unanimously.

Sewer Fund

Gary Landis made a motion, seconded by Keith Martin, to approve the Sewer Fund bills totaling \$3,639.32 for the month of January. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
1. Planning Commission Minutes
2. Engineer's Report
5. Manager's Report
8. Road Master's Report

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 10:30 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary