

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
December 27, 2016

The Supervisors of Clay Township met on a regularly scheduled meeting date of December 27, 2016, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Earl Stauffer, Road Master and Tom Zorbaugh, Zoning Officer were also in attendance.

Tim Lausch called the meeting to order at 7:05 a.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the minutes from the October 10, 2016 meeting as printed in the December 27, 2016 agenda with the noted change on Page 3, Paragraph 5 removing Keith Martin “said that is not true” and replace with “disagrees” with; and New Business #7 correction to the total price of \$145,095 to \$145,676. * The motion was unanimously approved with Tim Lausch abstaining from the vote.

Keith Martin made a motion, seconded by Gary Landis to approve the minutes from the October 25, 2016 meeting as printed in the December 27, 2016 agenda. * The motion was unanimously approved with Tim Lausch abstaining from the vote.

Keith Martin made a motion, seconded by Tim Lausch to approve the minutes from the November 22, 2016 meeting as printed in the December 27, 2016 agenda. * The motion was unanimously approved with Gary Landis abstaining from the vote.

Visitors

None

Engineer’s Report

None

Old Business

None

New Business

1. Zoning Officer Update

Tom Zorbaugh reviewed his email sent to Daryl Brubaker dated 12/19/16 with the Board of Supervisors. The email detailed his response to Mr. Brubaker's request for information on a potential subdivision for the construction of a church along West Church Road.

Daryl Brubaker and Glen Hursh, representatives of the church, joined the meeting for further discussion on the church's request.

After discussion, the Board of Supervisors suggested the Representatives consult an attorney to determine what consequences the deed restriction detailed in the recorded stipulation agreement would have on any future subdivision of lots.

No other decisions were made at this time.

** Tom Zorbaugh left the meeting at 8:10 AM. **

2. Road Master Update

Earl updated the Board of Supervisors of recent activities of the Road Crew.

3. Approve 2017 Budget

Keith Martin made a motion, seconded by Gary Landis to approve the 2017 Budget as printed in the December 27, 2016 agenda with the following changes. * The motion was unanimously approved.

Change the General Fund narrative first paragraph under expenses to: budget includes additional expenses related to an additional Public Works employee for 9 months. The decision to go forward with the hiring process will be made after PA DEP make their determination of Clay Township's application for exemption of MS4 requirements for the new permit cycle.

Change the Liquid Fuel narrative to include a new paragraph: The Board of Supervisors goal is to adjust completion of projects noted on 2017, 2018 and 2019 to eliminate estimated deficit of \$85,430 in 2020. This adjustment will take place after the Road Tour Inspection on Spring of 2017.

4. Authorize Filing of Street Light Assessment Liens

After review, Keith Martin made a motion, seconded by Gary Landis to authorize Bruce Leisey to move forward in filing liens against residents who have not paid their 2016 Street Light Assessment fee. * The motion was unanimously approved.

5. Approve use of Building for Tax Collector

After review of the requested dates, Gary Landis made a motion, seconded by Keith Martin to approve the Tax Collector dates as printed in the December 27, 2016 agenda. * The motion was unanimously approved.

6. Approve Appointment of Weinhold, Nickel & Co to perform the 2016 audit

Gary Landis made a motion, seconded by Keith Martin to adopt Resolution #121216 to appoint Weinhold, Nickel & Co to perform the audit for fiscal year 2016. * The motion was unanimously approved.

7. Discussion on 2017 Proposed Township Fees

After discussion, it was agreed that Bruce Leisey will submit further documentation and recommendations at a later date.

No decisions were made at this time.

8. Approve Signal Preventative Maintenance Agreement with CM High

After review, Keith Martin made a motion, seconded by Gary Landis to approve the 2017 Signal Preventative Maintenance Agreement with CM High. The Board of Supervisors also authorized Bruce Leisey to sign agreement and return to CM High. * The motion was unanimously approved.

Bill To Be Paid

Keith Martin made a motion, seconded by Gary Landis to approve General Fund bills in the amount of \$3,471.92. * The motion was unanimously approved.

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:50 a.m. *The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary