

CLAY TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
August 8, 2022

The Supervisors of Clay Township met on a regularly scheduled meeting date of August 8, 2022, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Tim Lausch, Chairman, Keith Martin, Vice-Chairman and Gary Landis, Secretary.

Also, present was Bruce Leisey, Township Manager, Wendy Hackman, Administrative Assistant, Bob Lynn of Hanover Engineering, Township Engineer and Jennifer Mejia of Mejia Law Group, Township Solicitor.

Also attending were those listed on the meeting attendance sheet, which is attached to these Minutes.

Tim Lausch called the Meeting to order at 6:33 p.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the July 11, 2022, meeting minutes with the following change on Page 2, Item 2 paragraph 3 "Jennifer Mejia said that there will be a public discussion scheduled by Clay Township prior to a final decision being made."

. * The motion was unanimously approved.

Treasurer's Report

Keith Martin made a motion, seconded by Gary Landis to approve the Treasurer's Report for July 2022. * The motion was unanimously approved.

Visitors

None

Engineer's Report

1. Approve Payment of 50% of Proposal for Permitting, Engineering and Design of Hackman Road Bridge Replacement with West Cocalico Township

Bruce Leisey reviewed the proposal request from West Cocalico Township with the Board of Supervisors.

After discussion, Gary Landis made a motion, seconded by Keith Martin to approve the proposal from West Cocalico Township as outlined in the letter dated 5/20/22 and share 50% of the total proposed fees of \$60,160.00. * The motion was unanimously approved.

2. New Enterprise Stone – Approve and Execute Change Order and Notice of Completion

Bob Lynn reviewed the change order for the Hackman Rd overlay project with the Board of Supervisors.

Keith Martin made a motion, seconded by Gary Landis to approve the change order for a reduction in final quantities used and Bituminous Material Price Adjustment (Escalator) for a net decrease of \$3,992.80. * The motion was unanimously approved.

Gary Landis made a motion, seconded by Keith Martin to authorize Bruce Leisey to sign the Notice of Completion and make payment on the invoice from the Liquid Fuel Funds in the amount of \$205,178.20. * The motion was unanimously approved.

Old Business

None

New Business

1. Lancaster County Clean Water Grant Application – Authorize Township Manager to Sign Application and Execute Letter Confirming Proposed Township Contribution Amount

Bob Lynn said that he is working on cost to complete stream bank work at Jay Zimmerman's property and the Hopeland park.

Bruce Leisey and Bob Lynn said they will have all the details to present at the August 23rd Board of Supervisors meeting.

2. Acknowledgement of Acceptance of Public Works Employment Offer

Bruce Leisey informed the audience an Executive Session was held on Tuesday, July 19, 2022 at 3:00 PM to interview a potential Public Works candidate and at the July 26, 2022 public meeting, the Board of Supervisors authorized Bruce to send an Offer of Employment letter to the candidate.

Keith Martin made a motion, seconded by Gary Landis to authorize the hire of Kurtis Bollinger, 1005 South Cocalico Road, Denver as a Public Works 2 employee at the rate of \$26.00 with a tentative start date of 8/22/22 contingent on conditions outlined in the letter dated 7/27/22. * The motion was unanimously approved.

3. EMS Authority Update

Bruce Leisey updated the Board of Supervisors on the proposed EMS Authority. Bruce said there will be a public meeting on 8/31/22 at 7:00 PM for all residents to be informed on the EMS Authority and ask any questions they may have. There will also be a meeting on 9/7/22 for Elected Officials to review the 8/31/22 public meeting comments.

4. Ephrata Borough Authority

Bruce Leisey updated the Board of Supervisors on the projects being worked on by the Ephrata Borough Authority.

New Business

3. YWAM – Update on Petition and Accept Proposed Zoning Amendment

Dwight Yoder, Gibbel Kraybill & Hess; Todd Shoaf, Pioneer Management; Luke Weaver and Chris Zimmerman were present on behalf of YWAM.

Dwight Yoder gave an update to the Board of Supervisors regarding the Proposed Zoning Amendment Petition. YWAM is requesting the Township to rezone the tract of land located at 1934 W Main Street and adopt a zoning amendment to create an Educational and Institutional Campus Overlay District. Dwight Yoder reviewed YWAM's 4/5-year plan and 15-year plan for the properties currently owned.

There was discussion on several issues including traffic, affect on tax base and zoning.

After discussion, the Board of Supervisors asked for time to review proposed items and said they will give direction to Township Staff at their 8/23/22 meeting. No decisions were made at this time.

Bills to be Paid

General Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the General Fund bills totaling \$246,632.44 for the month of July. * The motion was approved unanimously.

Rec Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Recreation Fund bills totaling \$594.87 for the month of July. * The motion was approved unanimously.

Sewer Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Sewer Fund bills totaling \$3,892.55 for the month of July. * The motion was approved unanimously.

Liquid Fuel Fund

Keith Martin made a motion, seconded by Gary Landis, to approve the Liquid Fuel Fund bills totaling \$205,178.20 for the month of July. * The motion was approved unanimously.

Executive Session

Keith Martin made a motion, seconded by Gary Landis to enter into Executive Session at 9:42 P.M. to discuss Personnel Issues and Potential Litigation. * The motion approved unanimously.

Gary Landis made a motion, seconded by Keith Martin to exit Executive Session at 10:52 P. M. * The motion was approved unanimously.

There was discussion on the paid suspension of public works employee Donald Moyer Jr.

Keith Martin made a motion, seconded by Gary Landis to extend the paid suspension for public works employee, Donald Moyer Jr. through August 24, 2022. * The motion was approved unanimously.

Reports for the Month

1. Chief of Police / Police Department
2. Fire Companies / Ambulance
3. Planning Commission Minutes
4. Solicitor's Report
5. Engineer's Report
6. Manager's Report
7. Road Master's Report
8. Zoning Officer's Report

Adjournment

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 11:02 P.M. * The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary