

CLAY TOWNSHIP BOARD OF SUPERVISORS  
SPECIAL MEETING MINUTES  
April 28, 2015

The Supervisors of Clay Township met on a specially scheduled meeting date of April 28, 2015, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Second Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman; Keith Martin, Vice-Chairman; and Gary Landis, Secretary.

Wendy Hackman, Township Secretary and Dale Stahl, Zoning Officer were also in attendance.

Tim Lausch called the meeting to order at 7:03 a.m.

**Meeting Minutes**

Keith Martin made a motion, seconded by Gary Landis to approve the March 24, 2015 meeting minutes as printed in the April 28, 2015 agenda. \* The motion was approved unanimously.

**Visitors**

None

**Engineer's Report**

1. Sink Holes

Tim Lausch reported several sink holes that are currently being investigated in the Township.

**Old Business**

1. 2015 Mobile Home Permits Update

Dale Stahl, Zoning Officer, informed the Board of Supervisors that he has almost completed the re-inspection report from Red Maple Mobile Home Park. Dale said that he forwarded the license information for the out of inspection cars to the NLCRPD.

Gary Landis said that he had gone through Red Maple last week and some of the items found during the re-inspection were corrected.

It was agreed that another inspection should be done prior to sending out the letter to verify violations.

## 2. Building Improvement Update

Tim Lausch said that he received a quote for 2X4 Armstrong ceiling tiles that would need to be cut down before being installed.

There was discussion if it would be better to purchase 2X2 tiles instead of spending the labor to cut down the tiles. Tim agreed to get additional quotes for tiles and report back.

After reviewing the flooring quotes, Gary Landis made a motion, seconded by Keith Martin to approve purchase of flooring from Cloisters Flooring America in the amount of \$1,675.00. \* The motion was unanimously approved.

## **New Business**

### 1. PSATS Conference MS4 Update

Gary Landis gave an overview of the information he received at the PSATA Conference on MS4.

### 2. Approve Purchase of New Computer Server

After review of the Custom Computer quote to replace the crashed server, Keith Martin made a motion, seconded by Gary Landis to approve purchase of a new server in the amount of \$3,995.95. \* The motion was unanimously approved.

## **Bills to be Paid**

Keith Martin made a motion, seconded by Gary Landis to approve the General Fund bills totaling \$36.00. \* The motion was approved unanimously.

**New Business**

- 3. Visit Jean Price property – road widening.

The Board of Supervisors will go out and look at the right-of-way marks that were placed by the Road Master last week.

At 8:20, Keith Martin made a motion, seconded by Gary Landis to adjourn the meeting and travel to the Jean Price property. \* The motion was approved unanimously

**Adjournment**

Keith Martin made a motion, seconded by Gary Landis, to adjourn the meeting at 9:20 a.m. \*The motion was approved unanimously.

Clay Township Board of Supervisors

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Timothy Lausch, Chairman

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Keith Martin, Vice Chairman

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Gary Landis, Secretary