

CLAY TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
April 27, 2021

The Supervisors of Clay Township met on an advertised meeting date of April 27, 2021, at 7:00 a.m. at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting and advertised and posted in accordance with the Second-Class Township Code and the Sunshine Law.

Supervisors present were Timothy Lausch, Chairman Keith Martin, Vice-President and Gary Landis, Secretary.

Bruce Leisey, Township Manager, Don Moyer and Gary Calik, Public Works were present.

Timothy Lausch called the meeting to order at 7:00 a.m.

Meeting Minutes

Gary Landis made a motion, seconded by Keith Martin to approve the March 23, 2021 meeting minutes. * The motion was approved unanimously.

Visitors

None

Engineer's Report

1. 320 Clay School Road, Approve and Execute Sewage Planning Module
Resolution #042721

Bruce Leisey reviewed the module with the Board. The project involves a 9.5-acre property located at 320 Clay School Road, the property has an existing 4-bedroom home, a large shop building and a greenhouse. A large portion of the property is agricultural fields and is used for produce farming. A new septic system was installed in the Fall of 2013 and was sized for additional capacity in anticipation of adding an addition unit at a future date. A water test performed on 12/16/20 indicated a Nitrate-Nitrogen level of 10.86 mg/L. A 2-bedroom addition to the existing home is being proposed, which will serve as a section living unit for family members. This addition will meet the requirements of an ECHO Housing unit as defined by Clay Township. Due to its permanent construction and the fact that it will include its own kitchen facilities, it is not considered an ECHO housing unit as defined by DEP, but will simply be considered a second unit and therefore the additional sewage flows will be calculated at 400 gpd.

With the existing flow of 500 gpd, this will bring the total sewage flow to 900 gpd for this property or 2.25 EDU's.

Keith Martin made a motion, seconded by Gary Landis to approve Resolution #042721 for the Sewage Planning Module for 320 Clay School Road. * The motion was unanimously approved.

New Business

1. Public Works Update

Don Moyer and Gary Calik updated the Board of Supervisors on the activities of the Public Works Department during the month of April.

There was discussion on repairs to the 1995 dump truck, vandalism at the park and prioritizing project for this work season.

2. Township Manager Update

Bruce Leisey updated the Board of Supervisors of the status of Carpenter Road temporary closure.

Gary Landis made a motion, seconded by Keith Martin to authorize Carpenter Road, at the intersection of Lincoln Road, to be temporarily closed prior to June 7th until completion of the bridge and removal of detour at Lincoln Road Bridge that is being replaced by Penn Dot. * The motion was unanimously approved.

Bruce Leisey informed the Board of Supervisors that D. Robert Thompson, Manager of Ephrata Borough, contacted him to ask if Clay Township wishes to participate in a legally established Fire Commission with Ephrata Borough and Ephrata Township.

The Board of Supervisors authorized Bruce Leisey to respond that they are declining to participate in the Fire Commission at this time.

3. 260 E Mt Airy Road – Fence Size, Height and Location Relief

Bruce Leisey reviewed the request from Melvin Hoover, 260 E Mt Airy Road to install a 6' high solid vinyl fence on his property line. Mr. Hoover provided a signed approval letter from his neighbors for the fence.

Gary Landis made a motion, seconded by Keith Martin to approve relief from Chapter 10, Section 104B, 104H and 104i to install a 6' high solid vinyl fence on the property line. * The motion was unanimously approved.

4. Approve Advertising of 2020 Township Financial Statement

Keith Martin made a motion, seconded by Gary Landis to approve advertising of the 2020 Township Financial Statement. * The motion was unanimously approved.

5. Approve and Adopt Ordinance #042721, Authorizing Issuance of General Obligation Note to the Township

After review, Keith Martin made a motion, seconded by Gary Landis to approve, and adopt Ordinance #042721 authorizing issuance of a General Obligation Note in the amount of \$900,000.00 to BB&T Bank. The funds will be used to pay off the existing loan, which is at a higher interest rate and fund renovations to the Annex building * The motion was unanimously approved.

6. Approve Documents Related to Issuance of General Obligation Note to the Township

After review, Gary Landis made a motion, seconded by Keith Martin to authorize Bruce Leisey to execute documents related to Issuance of General Obligation Note with BB&T Bank. * The motion was unanimously approved.

Executive Session

Gary Landis made a motion, seconded by Keith Martin to enter into Executive Session at 9:15 AM to discuss Employee Matters and Potential Litigation. * The motion was unanimously approved.

Gary Landis made a motion, seconded by Tim Lausch to exit Executive Session at 10:30 AM. * The motion was unanimously approved.

There was discussion on Seasonal Summer Public Works Personnel for the 2021 Season.

Keith Martin made a motion, seconded by Gary Landis to provide employment offer letter to current seasonal applicant at a rate of \$15.00 per hour. * The motion was unanimously approved.

Adjournment

Gary Landis made a motion, seconded by Keith Martin, to adjourn the meeting at 10:45 a.m. ** The motion was approved unanimously.

Clay Township Board of Supervisors

Timothy Lausch, Chairman

Keith Martin, Vice Chairman

Gary Landis, Secretary